

## Deliverable D1.1

Report on the establishment of the project management procedures and the executive group

Project Title	Artificial Intelligence For Image Data Analysis In The Life Sciences
Project Acronym	AI4Life
Project Number	101057970
Project Start Date	01.09.2022
Project Duration	36 Months

WP N° & Title	WP1: Project Coordinations
WP Leaders	EURO-BIOIMAGING ERIC; EMBL
Deliverable Lead Beneficiary	EURO-BIOIMAGING ERIC
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## Change Log

Version	Date	Description of changes
v0.1	20.02.2023	Initial draft
v0.2	28.02.2023	Draft submitted for internal review
v0.3	30.03.2023	Final draft approved

## Acronyms and Abbreviations

AI	Artificial Intelligence
D	Deliverable
EOSC	European Open Science Cloud
ML	Machine Learning
PU	Public
RI	Research Infrastructure
v	Version
WP	Work Package
EMBL	European Molecular Biology Laboratory
HT	Human Technopole
ERIC	European Research Infrastructure Consortium
Euro-Biolmaging	Euro-Biolmaging ERIC
KTH	Kungliga Tekniska Hogskolan
UC3M	Universidad Carlos III de Madrid
IGC	Fundacao Calouste Gulbenkian – Instituto Gulbenkian de Ciencia
EMBL–EBI	European Molecular Biology Laboratory– European Bioinformatics Institute

Instruct	Instruct ERIC
Emphasis	Forschungszentrum Julich GMBH
EMBRC	European Marine Biological Resources Centre ERIC
EU-Openscreen	European Infrastructure of Open Screening Platforms for Chemical Biology ERIC

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## Executive Summary

The AI4Life project bridges the life science and computer science research communities. The success of AI4Life relies on the establishment of effective project management procedures. The AI4Life Project Management Plan details the project management strategy and infrastructure for the implementation of the AI4Life project. This deliverable is part of Work Package 1 (WP1), on 'Project Management'. As an overarching structure, WP1 contributes to all of the project objectives.

## 1. Project Overview

The EUR 4 Million Horizon Europe funded AI4Life project aims at bringing state-of-the-art AI-based image analysis to life scientists. The project began in September 2022 and will continue until September 2025. The consortium consists of 10 partners from 8 countries.

The objectives of AI4Life are as follows:

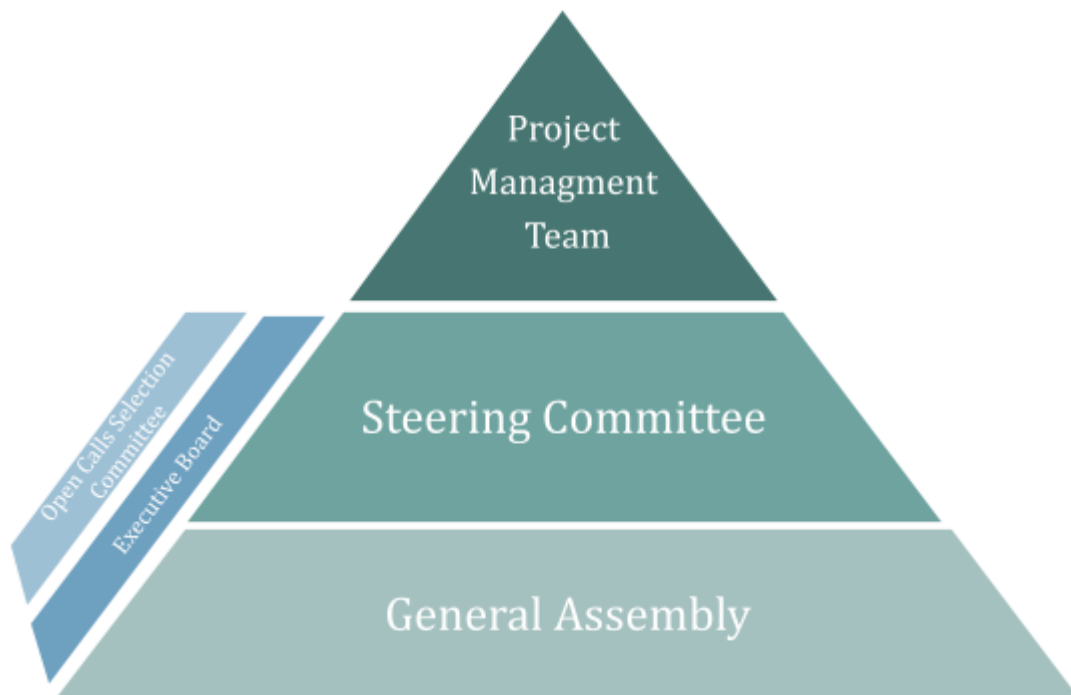
- **Objective 1: Democratised availability of AI-based image analysis methods** as a FAIR service accessible through the AI4Life service landscape and computationally powered by the European Open Science Cloud (EOSC) infrastructure.
- **Objective 2: Establish standards** for the submission, storage and FAIR access of reference data, reference annotations (ground-truth), trained AI models, and trainable AI methods.
- **Objective 3: Simple model deployment, sharing, and dissemination** of AI-based methods as a new developer-facing service of the [BioImage Model Zoo \(BMZ\)](#).
- **Objective 4: Organise Open Calls and Challenges** for outstanding image analysis.
- **Objective 5: Empower common image analysis platforms with AI tools.**
- **Objective 6: Organise outreach and training events.**

## 2. Project Management Strategy

### Project Management

The AI4Life project coordinators at Euro-BioImaging ERIC, along with the scientific coordinators at EMBL and Human Technopole, are responsible for managing the successful implementation of the AI4Life project.

The consortium bodies, described in detail in section 3, play a crucial role in the management of the project. The consortium consists of 3 internal bodies: the Project Management Team, the Steering Committee, and the General Assembly. There then two bodies which include external members: the Executive Board and the Open Calls Selection Committee.



The AI4Life project consists of seven Work Packages, specifically structured to meet the objectives outlined by the project. The Work Package leads, all experts in their respective fields, come together weekly to discuss the project, in addition to the monthly, formalised Steering Committee Meetings. The work plan and resources for each WP are detailed in the AI4Life Consortium and Grant Agreements. In accordance with the Risk Management Plan (Deliverable 1.3), the WP leads report any deviations from the work plan to the project coordinators at the Steering Committee meeting. The detailed

monthly Project Timeline described in Section 4, is used as a benchmark to determine the progress of the project each month. The WP leads organise regular meetings with relevant partners according to the needs of the WP. WP specific infrastructures, detailed in the Deliverable 1.2, such as the WP Trello card in the AI4Life Trello Board, Google Drive and WP Specific Rolling Agenda have been established to help facilitate the work of the WPs.

WP	Title	WP Lead
1	Project Management	Euro-BioImaging
2	User Services and Computing Infrastructure	KTH
3	Direct Support	UC3M
4	Contributor Services	IGC
5	Data, Model, and Computing Standards	EMBL
6	Support for Open Calls, Challenges and New Services	HT
7	Communication, Outreach and Training	EMBL

Beyond the monthly meetings of the PM Team and the Steering Committee, an internal progress reporting phase will be implemented at month 9, 18 and 27. The internal progress reports will provide detailed status updates on the technical and financial information for each partner. The purpose of which is two-fold. First to monitor the progress of each partner and allow for the PM team and Steering Committee to aid the partner, if needed. The internal progress reports will also be used to help partners prepare for the periodic reports due at the end of the reporting periods ending in month 12 and month 36.








### 3. Consortium Bodies





The consortium agreement designated several governance bodies. Based on the criteria outlined in the Consortium Agreement, the members of the Executive Board and the Open Calls Selection Committee have been approved by the General Assembly.

#### General Assembly

The General Assembly consists of all 10 members of the AI4Life consortium.

The consortium members are as follows:

Partner Number	Organisation	Country	Partner Logo
1	EURO-BIOIMAGING ERIC (Euro-BioImaging)	FI	
2	EUROPEAN MOLECULAR BIOLOGY LABORATORY (EMBL)	DE	 
3	FONDAZIONE HUMAN TECHNOPOLE (HT)	IT	
4	FUNDAÇÃO CALOUSTE GULBENKIAN (FCG-ICG)	PT	
5	UNIVERSIDAD CARLOS III DE MADRID (UC3M)	ES	
6	KUNGLIGA TEKNISKA HOGSKOLAN (KTH)	SE	

7	INSTRUCT-ERIC (Instruct)	UK	
8	EUROPEAN INFRASTRUCTURE OF OPEN SCREENING PLATFORMS FOR CHEMICAL BIOLOGY EUROPEAN RESEARCH INFRASTRUCTURE CONSORTIUM (EU-OPENSREEN)	DE	
9	FORSCHUNGSZENTRUM JULICH GMBH (Emphasis)	DE	
10	EUROPEAN MARINE BIOLOGICAL RESOURCE CENTRE EUROPEAN RESEARCH INFRASTRUCTURE CONSORTIUM (EMBRC)	FR	

The first general assembly meeting was held at EMBL in Heidelberg, Germany on October 25–26, 2022. All partners participated, either in person or virtually. The second general assembly meeting will be held at EMBL in Heidelberg, Germany in November 2023.





## Project Management Team

- **PURPOSE:** Project Management(PM) Team (also known as the Project Management Executive Board), is the Consortium Body in charge of project management. The PM team establishes the project management procedures, monitors the project progress, and interfaces communicates with the European Commission.
- **COMPOSITION:** The Project Management Executive Board consists of the Administrative Coordinators and the Scientific Coordinators, as listed in the Annex1 of the Grant Agreement.
- **REQUIREMENTS:** Meets once per month or at any time upon request of any Member of the General Assembly

### *Members of the Project Management Executive Board*

Name of Member	Role	Organisation Partner /
John Eriksson	Coordinator	Euro-Biolmaging
Rachel Robinson-Lehtinen	Coordinator, Project Manager	Euro-Biolmaging
Ilari Pulli	Coordinator	Euro-Biolmaging
Antje Keppler	Bio-Hub Representative	Euro-Biolmaging
Aastha Mathur	Image Data Services Representative	Euro-Biolmaging
Beatriz Serrano-Solano	WP 7 lead	Euro-Biolmaging
Florian Jug	Scientific Coordinator	HT
Anna Kreshuk	Scientific Coordinator	EMBL

The Project Management Team has met monthly since the start of the project. The meeting minutes have been recorded and provided to the team as set out in the Consortium Agreement.

## Steering Committee

- **PURPOSE:** The Steering Committee is the supervisory body for the execution of the Project, which shall report to and be accountable to the General Assembly
- **COMPOSITION:** The Steering Committee consists of the Work Package Leaders and the Project Manager.
- **REQUIREMENTS:** Meets once per month or at any time upon request of any Member of the Steering Committee

### *Members of the Steering Committee*

Name of Member	Role/ WP Lead	Partner
John Eriksson	Coordinator, WP 1 Lead	Euro-BioImaging
Rachel Robinson-Lehtinen	Coordinator, Project Manager	Euro-BioImaging
Florian Jug	Scientific Coordinator, WP 6 Lead	HT
Anna Kreshuk	Scientific Coordinator	EMBL
Wei Ouyang	WP 2 Lead	KTH
Maria Arrate Munoz Barrutia	WP 3 Lead	UC3M
Ricardo Henriques	WP 4 Lead	FCG-IGC
Matthew Hartley	WP 5 Lead	EMBL-EBI
Aastha Mathur	WP 7, Image Data Services	Euro-BioImaging
Beatriz Serrano-Solano	WP 7 Lead	Euro-BioImaging

The Steering Committee, consisting of all WP leads has meet monthly since the start of the project. The agenda and meeting minutes have been shared with the participants as set out in the consortium agreement.

## Executive Board

- **PURPOSE:** The Executive Board oversees the Virtual Access ("VA") infrastructures and regularly assessing all services provided.
- **COMPOSITION:** Consists of international experts in the field, of which at least half are external members, fully independent from the consortium. The internal board members consist of the two scientific coordinators and each of the WP leads will serve a year term on the Executive Board. The Executive Board was appointed by the General Assembly and is steered by the Scientific Coordinators.
- **REQUIREMENTS:** Meets once per year or at any time upon request of the Steering Committee or 1/3 of the Members of the General Assembly

### *Members of the Executive Board*

Name of Member	Internal/External	Affiliation
Florian Jug	Internal, Scientific Coordinator	HT
Anna Kreshuk	Internal, Scientific Coordinator	EMBL
Matthew Hartley	Internal (year 1)	EMBL
Emma Lundberg	Internal (year 1)	KTH
Ricardo Henriques	Internal (year 3)	FCG-IGC
Wei Ouyang	Internal (year 2)	KTH
Maria Arrate Munoz Barrutia	Internal (year 2)	UC3M
Rachel Robinson-Lehtinen	Internal, Project Manager	Euro-BioImaging
Peyman Milanfar	External	Google Research
Ignacio Arganda-Carreras	External	Ikerbasque
Beth Cimini	External	Broad Institute MIT
Peter Maccallum	External	ELIXIR
Jan Funke	External	Janelia

The first annual meeting of the AI4Life Executive Board will be in July 2023.

## Open Calls Selection Committee

- **PURPOSE:** The Open Calls Selection Committee in charge of selecting projects for the Open Calls and Public Challenges
- **COMPOSITION:** The Open Calls Selection Committee will be composed of three elected WP Leaders and three of the external Executive Board members.
- **REQUIREMENTS:** Meets once per year or at any time upon request of any Member of the Steering Committee

Name of Member	Internal/External	Affiliation
Florian Jug	Internal , Scientific Coordinator	HT
Anna Kreshuk	Internal, Scientific Coordinator	EMBL
Emma Lundberg	Internal	KTH
Maria Arrate Munoz Barrutia	Internal	UC3M
TBD*	external	
TBD*	external	
TBD*	external	
Rachel Robinson-Lehtinen	Internal, Project Manager	Euro-Biolmaging

\*TBD–The external board members for the Open Calls Selection Committee will be finalized at the first meeting of the Executive Board. The external members of the Open Calls Selection Committee will be a subset of the external members of the Executive Board.

## 4. Project Timeline

As a part of the project management procedure, a timeline for the meetings of each of the consortium bodies and the due dates for all the deliverables and milestones has been established.

2022					
<b>M1</b>	<b>September 2022</b>				
<b>M1</b>	30-Sep-22	Milestone 1	First meeting of the Project Management Executive Group	WP 1	EURO-BIOIMAGING
<b>M2</b>	<b>October 2022</b>				
<b>M2</b>	10-Oct-22	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M2</b>	24-25-Oct-22	1st GA	Kick-off Meeting at EMBL Heidelberg, Germany (incl. SC meeting)	WP 1	EURO-BIOIMAGING ; EMBL
<b>M3</b>	<b>November 2022</b>				
<b>M3</b>	22-Nov-22	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M3</b>	30-Nov-22	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M4</b>	<b>December 2022</b>				
<b>M4</b>	16-Dec-22	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M4</b>	Not needed	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
2023					
<b>M5</b>	<b>January 2023</b>				
<b>M5</b>	20-Jan-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M5</b>	18-Jan-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M5</b>	24-25-Jan-23	Workshop	BioImage Archive & AI4LIFE virtual workshop on FAIR image annotations		EMBL-EBI
<b>M6</b>	<b>February 2023</b>				
<b>M6</b>	6-10-Feb-23	Hackathon	Hackathon - Deep Learning in Fiji	WP 7	EMBL; HT
<b>M6</b>	17-Feb-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M6</b>	22-Feb-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M6</b>	28-Feb-23	Deliverable 1	Report on establishment of project management procedures and executive group	WP 1	EURO-BIOIMAGING
<b>M6</b>	28-Feb-23	Deliverable 2	Strategy for dissemination of information within the consortium	WP 1	EURO-BIOIMAGING
<b>M6</b>	28-Feb-23	Deliverable 3	Risk Management Plan	WP 1	EURO-BIOIMAGING
<b>M6</b>	28-Feb-23	Deliverable 7	Plan for dissemination and exploitation including communication activities	WP 7	EURO-BIOIMAGING
<b>M6</b>	28-Feb-23	Deliverable 4	Data Management Plan	WP 1	EMBL
<b>M6</b>	28-Feb-23	Deliverable 9	Terms of service	WP 3	UC3M
<b>M7</b>	<b>March 2023</b>				
<b>M7</b>	17-Mar-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M7</b>	22-Mar-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING

<b>M8 April 2023</b>					
<b>M8</b>	21-Apr-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M8</b>	26-Apr-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M9 May 2023</b>					
<b>M9</b>	19-May-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M9</b>	24-May-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M9</b>	31-May-23	Deliverable 13	Notebooks and algorithms repository (accessible from the AI4LIFE website)	WP 4	FCG-IGC
<b>M9</b>	31-May-23	Milestone 2	Tutorial material available	WP 3	UC3M
<b>M10 June 2023</b>					
<b>M10</b>	16-Jun-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M10</b>	28-Jun-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M11 July 2023</b>					
<b>M11</b>	21-Jul-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M11</b>	26-Jul-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M11</b>	TBD-Jul-23	EB Meeting	Annual Executive Board Meeting	WP1	EURO-BIOIMAGING
<b>M12 August 2023</b>					
<b>M12</b>	18-Aug-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M12</b>	23-Aug-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M12</b>	31-Aug-23	Deliverable 17	Annotation standards and software, libraries and reference examples	WP 5	EMBL
<b>M12</b>	31-Aug-23	Deliverable 19	First stable BioImage Zoo Model format + software tools, libraries and reference examples.	WP 5	KTH
<b>M12</b>	31-Aug-23	Milestone 3	Public release of annotation format and supporting software	WP 5	EMBL
<b>M12</b>	31-Aug-23	Milestone 4	First AI4LIFE workshop held	WP 7	EMBL
<b>M13 September 2023</b>					
<b>M13</b>	15-Sep-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M13</b>	27-Sep-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M13</b>	30-Sep-23	Deliverable 5	Cloud infrastructure (accessible from the AI4LIFE website)	WP 2	KTH
<b>M14 October 2023</b>					
<b>M14</b>	20-Oct-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M14</b>	25-Oct-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M14</b>	31-Oct-23	Milestone 5	The computing infrastructure provided for testing among community partners and connected to the website and released to the public	WP 2	KTH
<b>M15 November 2023</b>					
<b>M15</b>	17-Nov-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M15</b>	22-Nov-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M15</b>	TBD-Nov-23	2 <sup>nd</sup> GA	General Assembly Meeting	WP 1	EMBL
<b>M16 December 2023</b>					

<b>M16</b>	15-Dec-23	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M16</b>	27-Dec-23	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M16</b>	31-Dec-23	Milestone 6	Year 1 Public Challenge for selected open call analysis problems is launched; benchmark implementation available	WP 6	HT
<b>2024</b>					
<b>M17 January 2024</b>					
<b>M17</b>	19-Jan-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M17</b>	24-Jan-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M18 February 2024</b>					
<b>M18</b>	16-Feb-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M18</b>	28-Feb-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M18</b>	29-Feb-24	Deliverable 14	Deployment of the container system of (accessible from the AI4LIFE website)	WP 4	FCG-IGC
<b>M18</b>	29-Feb-24	Deliverable 18	BIA infrastructure and deposition pipeline for versioned reference annotations.	WP 5	EMBL
<b>M18</b>	29-Feb-24	Milestone 7	BioImage Model Zoo (BMZ) specification and examples released; all models in BMZ to spec	WP5	EMBL
<b>M19 March 2024</b>					
<b>M19</b>	15-Mar-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M19</b>	26-Mar-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M20 April 2024</b>					
<b>M20</b>	19-Apr-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M20</b>	24-Apr-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M20</b>	30-Apr-24	Deliverable 6	Deployment kit for user institutions to replicate the cloud infrastructure (accessible from the AI4LIFE website)	WP 2	KTH
<b>M20</b>	30-Apr-24	Milestone 8	The deployment kit released for power users to set up their own computing infrastructure	WP 2	KTH
<b>M21 May 2024</b>					
<b>M21</b>	17-May-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M21</b>	22-May-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M22 June 2024</b>					
<b>M22</b>	21-Jun-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M22</b>	26-Jun-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M22</b>	30-Jun-24	Deliverable 7	Terms of service for the BMZ website and infrastructure	WP 2	KTH
<b>M23 July 2024</b>					
<b>M23</b>	19-Jul-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M23</b>	24-Jul-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING

<b>M23</b>	TBD-Jul-24	EB Meeting	Annual Executive Board Meeting	WP1	EURO-BIOIMAGING
<b>M24 August 2024</b>					
<b>M24</b>	16-Aug-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M24</b>	28-Aug-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M24</b>	31-Aug-24	Deliverable 10	User-friendly versions of zero-code tools	WP 3	UC3M
<b>M24</b>	31-Aug-24	Deliverable 15	Release of human-in-the-loop interfaces (accessible from the AI4LIFE website).	WP 4	KTH
<b>M24</b>	31-Aug-24	Deliverable 25	Report on FAIR guidelines followed in the consortium.	WP 7	HT
<b>M24</b>	31-Aug-24	Deliverable 8	Documentation on BioEngine application development (accessible from the AI4LIFE website)	WP 2	KTH
<b>M24</b>	31-Aug-24	Milestone 9	User-friendly zero-code tools available	WP 3	UC3M
<b>M24</b>	31-Aug-24	Milestone 10	Release of extensible developer resources promoting contributions to the AI4LIFE tools repository	WP 4	FCG-IGC
<b>M24</b>	31-Aug-24	Milestone 11	BMZ standards available on FAIRSharing.org	WP 7	EMBL
<b>M25 September 2024</b>					
<b>M25</b>	20-Sep-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M25</b>	25-Sep-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M26 October 2024</b>					
<b>M26</b>	18-Oct-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M26</b>	23-Oct-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M27 November 2024</b>					
<b>M27</b>	15-Nov-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M27</b>	27-Nov-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M27</b>	TBD-Nov-24	3rd GA	General Assembly Meeting	WP 1	EMBL
<b>M28 December 2024</b>					
<b>M28</b>	20-Dec-24	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M28</b>	18-Dec-24	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M28</b>	31-Dec-24	Milestone 12	Year 2 Public Challenge for selected open call analysis problems is launched; benchmark implementation available	WP 6	HT
<b>2025</b>					
<b>M29 January 2025</b>					
<b>M29</b>	17-Jan-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M29</b>	22-Jan-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M30 February 2025</b>					
<b>M30</b>	21-Feb-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M30</b>	26-Feb-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING



<b>M30</b>	28-Feb-25	Deliverable 11	Documentation and training material report	WP 3	UC3M
<b>M30</b>	28-Feb-25	Deliverable 20	Model evaluation platform	WP 5	EMBL
<b>M30</b>	28-Feb-25	Deliverable 24	Report on AI4LIFE workshops, hackathons and communication activities, with other LS RIs	WP 7	EMBL
<b>M30</b>	28-Feb-25	Milestone 13	Model benchmarking service active	WP5	EMBL
<b>M31 March 2025</b>					
<b>M31</b>	21-Mar-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M31</b>	26-Mar-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M32 April 2025</b>					
<b>M32</b>	18-Apr-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M32</b>	22-Apr-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M32 May 2025</b>					
<b>M32</b>	16-May-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M32</b>	28-May-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M34 June 2025</b>					
<b>M34</b>	20-Jun-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M34</b>	25-Jun-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M34</b>	30-Jun-25	Milestone 14	Final launch of improved BioImage Model Zoo website	WP 2	KTH
<b>M35 July 2025</b>					
<b>M35</b>	18-Jul-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M35</b>	22-Jul-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M35</b>	TBD-Jul-25	EB Meeting	Annual Executive Board Meeting	WP1	EURO-BIOIMAGING
<b>M35</b>	TBD-July-25	4th GA	General Assembly Meeting	WP 1	EMBL
<b>M36 August 2025</b>					
<b>M36</b>	15-Aug-25	PM Meeting	Project Management Board Meeting	WP 1	EURO-BIOIMAGING
<b>M36</b>	27-Aug-25	SC Meeting	Steering Committee Meeting	WP 1	EURO-BIOIMAGING
<b>M36</b>	31-Aug-25	Deliverable 12	Assessment report of the end-user experience	WP 3	UC3M
<b>M36</b>	31-Aug-25	Deliverable 16	Release resource and data sharing standards (accessible from the AI4LIFE website)	WP 4	EMBL
<b>M36</b>	31-Aug-25	Deliverable 21	Report on all Open Call activities (annually updated and published on the AI4LIFE website, also available as PDF)	WP 6	HT
<b>M36</b>	31-Aug-25	Deliverable 22	Report on all Public Challenge activities (annually updated and published on the AI4LIFE website, also available as PDF)	WP 6	HT
<b>M36</b>	31-Aug-25	Milestone 15	Year 3 Public Challenge for selected open call analysis problems is	WP 6	HT

			launched; benchmark implementation available		
<b>M36</b>	31-Aug-25	Milestone 16	Release of contribution guidelines, ensuring contributions meet standards, quality, and ethical review	WP 4	FCG-IGC

## 5. Conclusion

The AI4Life project management plan describes the Project management strategy, the AI4Life consortium bodies and the project timeline. The structured project management plan will allow for the successful implementation of the AI4Life project.



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