

Agenda:

Note: Issue numbers correspond to issues listed in the Audubon Core issues tracker at <https://github.com/tdwg/ac/issues>

I. Overview

- A. What is a TDWG vocabulary?
- B. What is the role of the Audubon Core Maintenance Group (ACMG)?
- C. How does the ACMG fit into the TDWG Process?
- D. Task Groups, Best Practices documents, and vocabulary enhancements

II. Status of documentation

- A. Compliance of existing documents with Standards Documentation Specification (SDS):
Issue [#93](#)
 - 1. Delineation of normative content. Issue [#90](#)
 - 2. Metadata description
 - 3. Machine-readable metadata
 - 4. Consistent browser friendly format (Markdown?)
- B. Consolidation of documents into the AC Github repo (de facto practice of TDWG): Issue [#89](#), [#16](#)
Bob: #89 is half OK but needs addition to a few pages

Steve and Niels to look at converting wiki pages to Markdown.

III. Open issues categories

- A. RDF-related issues (some may be moot since adoption of SDS):
 - 1. [#19](#)
 - 2. [#20](#)
 - 3. [#21](#)
 - 4. [#26](#)
 - 5. [#34](#)

Steve volunteers to be on the hook for this, probably asking some help from Bob.

- B. Best Practices documents: Issues [#13](#), [#14](#)
 - 1. Generic AC 1.0 Best Practices: [#77](#) (presupposes StillImage?)
 - 2. Identifiers and mechanism for locating media items: [#61](#)
 - 3. AccessPoint (minting a class?) handling them in flat and non-flat systems: [#76](#)
- C. Chartering task groups: Issue [#84](#)
 - 1. Extensions (“enhancements”):
 - a. Audio **Rebecca will attempt to identify some stakeholders**
 - b. Video **Rebecca will attempt to identify some stakeholders**

- c. 3d [#95](#), [#96](#)

Starting point for 3D images could be to look at image modalities.

Seems good topic for a task group. There is already an active group interested in 3D imaging; outcomes can be slotted into the standard (AC) afterwards. Douglas will work on moving towards a Task Group charter.

2. Controlled values:

- a. Subtypes [#85](#)
- b. xmp:Rating values [#87](#)
- c. Iptc4xmpExt:CVterm controlled values URI vs. literal ([#88](#))
- d. dc:format/dcterms:format [#98](#), [#99](#)

Who are the communities of practice who want to take this on?

IV. Prioritize tasks, identify stakeholders

V. **Next meeting, make more firm plans about the informational session at TDWG.**

Date for next meeting: Wednesday, June 13 at the same time (18:00 UTC)

Notes:

Background:

TDWG Vocabulary Maintenance Specification. Relevant sections:

Section 2 = role of maintenance groups

Section 3.4 = changing and adding documents

Section 4 = vocabulary enhancements

<https://github.com/tdwg/vocab/blob/master/vms/maintenance-specification.md>

TDWG Standards Documentation Specification. Relevant sections:

Section 2.2 = standards components hierarchy

Section 3.2 = descriptive documents

Section 4.4 = structure of vocabularies

<https://github.com/tdwg/vocab/blob/master/sds/documentation-specification.md>

TDWG Process. Entire document relevant:

<http://www.tdwg.org/about-tdwg/process/>

Participant list:

Steve Baskauf

Bob Morris

Doug Boyer

Niels Klazenga

Rebecca Snyder

Kate Webink Field museum

Jennifer Moore St. Louis...