



How to get indexed in the Scopus database?

A brief introduction for journal editors



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Agenda

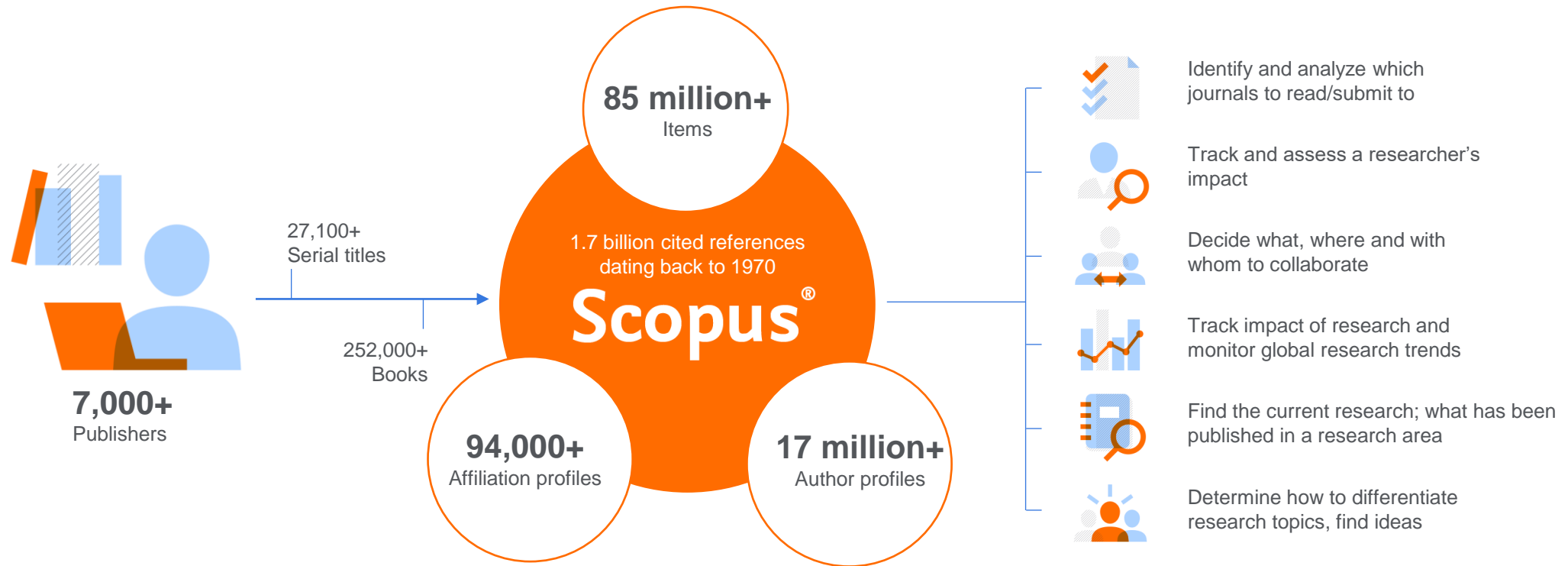
1. Scopus – a very short introduction
2. Scopus evaluation process and criteria
3. Re-evaluation
4. Pre-evaluation service
5. Q&A



Scopus – a very short introduction



Scopus uniquely combines a comprehensive, curated abstract and citation database with enriched data and linked scholarly content.



Quickly find relevant and trusted research, identify experts, and access reliable data, metrics and analytical tools to support confident decisions around research strategy – all from one database and one subscription.

Scopus Coverage Summary (Feb 2022)

Global representation means global discovery across all subjects and content types

85.6M records from **27.1K** serials, **140K** conferences and **253K** books
from more than **7,000** publishers in **105** countries








- Updated daily—approximately **11,000** articles per day indexed
- **18.40M** open access documents
- “Articles in Press” from **>8,740** titles
- **1.10M** preprints from multiple preprint servers
- **5,408** active Gold Open Access journals indexed

Number of journals by subject area**	Journals	Conferences	Books	Patents
Physical sciences 9,056	25,837** active peer-reviewed journals 247 trade journals	140K conference events 11.03M conference papers	63.3K individual book series volumes 253K stand-alone books 2.35M total book items	47.4M patents 5 major patent offices:
Health sciences 7,596	5,408 Gold OA Journals (DOAJ/ROAD)			<ul style="list-style-type: none">• WIPO• EPO• USPTO• JPO• UK IPO
Social sciences 11,526	17.0M fully-indexed funding acknowledgements 1.10M preprints	Mainly Engineering and Computer Sciences	Focus on Social Sciences and A&H	
Life sciences 5,164	<ul style="list-style-type: none">• Full metadata, abstracts and cited references (refs post-1970 only)• Citations back to 1970			

*Journals may be classified in multiple subject areas: this count includes current actively indexed titles only

**Total number of Scopus journals in database including inactive titles is 42,474

You need quality content, and Scopus delivers

 <p>Trusted sources of dissemination</p>	 <p>Quality local journals</p>	 <p>Global View</p>	 <p>Publication & Usage Metrics</p>	 <p>Framework for evaluation</p>
<p>Scopus provides a representative, curated dataset of scholarly sources which is continually updated, and titles monitored and deselected if they are predatory or below standards</p> 	<p>Scopus invites journals which comply with selection criteria to apply for indexing and provides material and capacity building to inform journal editors about best practice</p> 	<p>Scopus provides wide data coverage required to have an overview of actual global research status and make decisions without bias</p>	<p>Scopus provides arrays of metrics to assess various entities to facilitate responsible use of metrics*</p>	<p>Scopus provides the information and data model as bibliographic source for evaluation required to assess the quality of research output and make those decisions</p>

Scopus helps journal editors to:

- Increase the visibility of your publication(s)
- Give you access to a global audience of researchers and experts for peer review programs
- Track the performance of your publication(s)
- Monitor competitive publications.



Scopus evaluation process and criteria



Transparent Scopus selection criteria for serial content

1) All titles should meet all technical criteria in order to be considered for Scopus review:

Peer-review

English title,
abstract, keywords

Regular publication

Roman script
references

Publication ethics
statement

2) Eligible titles are reviewed by the CSAB according to 14 selection criteria in 5 categories:

Journal Policy

Quality of Content

Journal Standing

Regularity

Online Availability

Serials include journals, book series or conference series.

Expert Curated content selection by the independent Content Selection & Advisory Board (CSAB)

Expert curation

There are
104,586*
active
scholarly
titles



Of which
47,519*
are peer-
reviewed



Scopus
indexes
24,600+



Curated
content

- › Titles on Scopus are rigorously reviewed and selected by an independent board of subject matter experts to include 52% of the world's peer-reviewed scholarly literature.

* Source: Ulrich's Web Global Serials Directory, February 15, 2019

- The **CSAB** is an independent board of subject experts from all over the world.
- Comprised of 17 Subject Chairs.
- Board members are chosen for their expertise in specific subject areas; many have (journal) Editor experience.
- Year round, the board members are responsible for reviewing all titles that are suggested to Scopus.

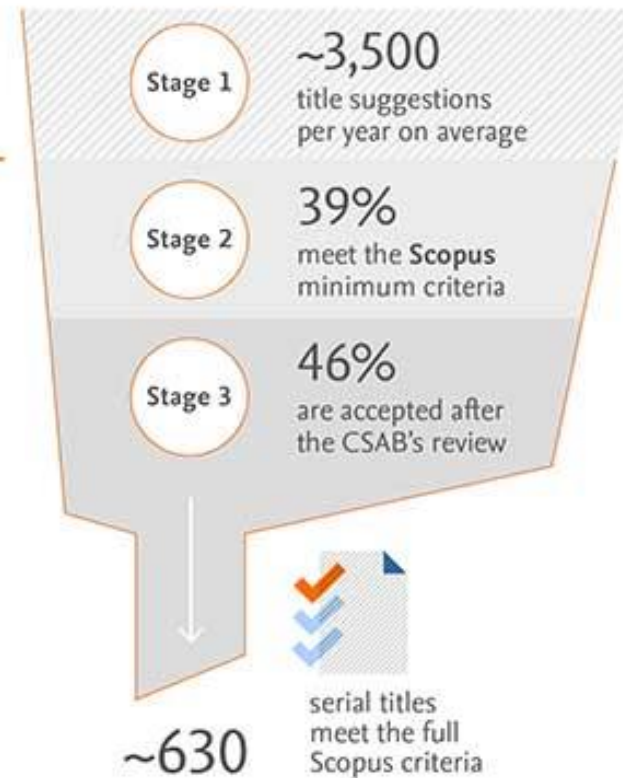


BC Board Meeting May 2019 Berlin

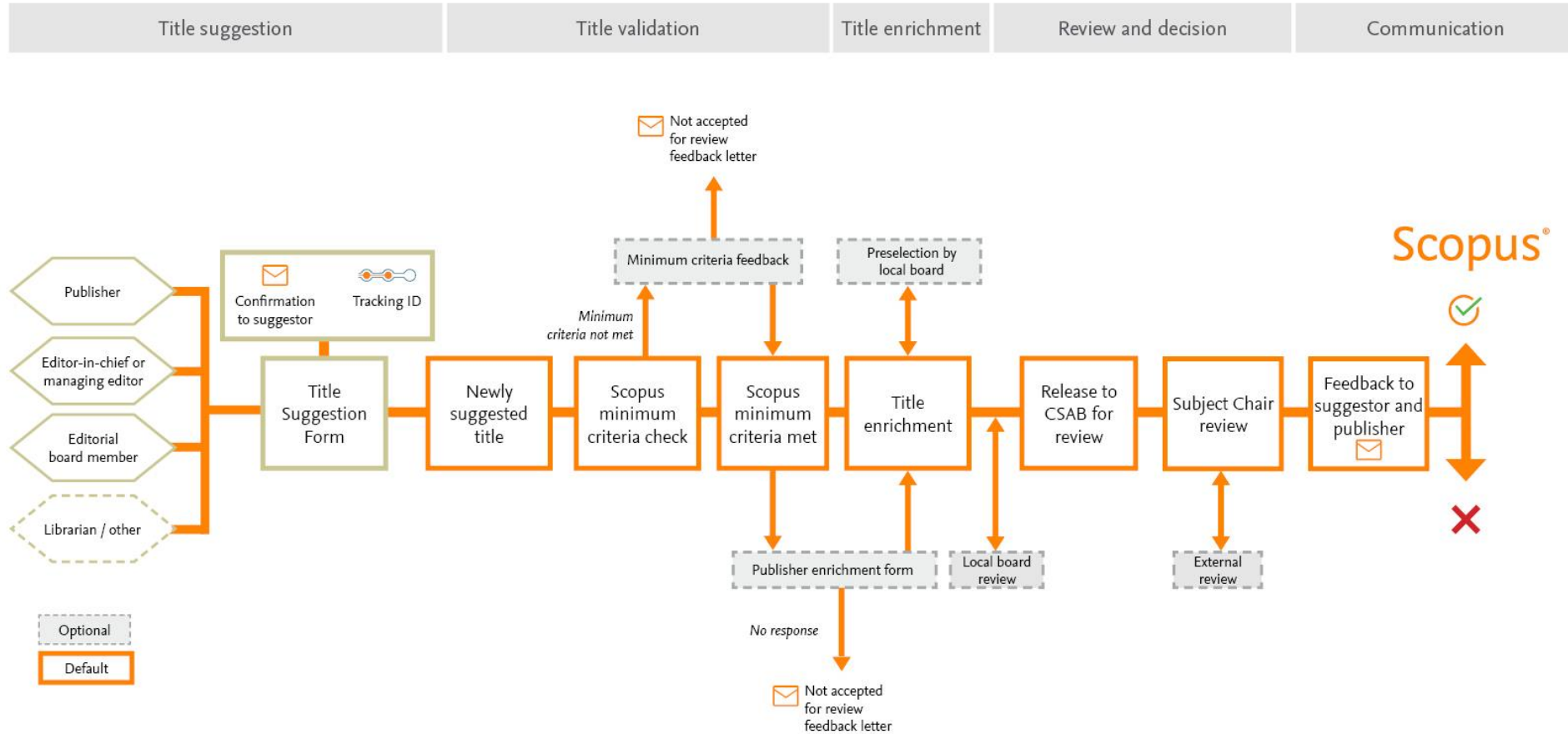
Power of
Scopus

Strict quality & ethics selection criteria

The Scopus title selection criteria – our set of clear and transparent guidelines, in combination with reviews by our independent CSAB – ensure the quality of titles indexed meets consistently high standards.



Journal journey



To be considered for review, all journal titles should meet all of these minimum criteria:

1) All titles should meet all technical criteria in order to be considered for Scopus review:

Peer-review	English title, abstract, keywords	Regular publication	Roman script references	Publication ethics statement
Consist of peer-reviewed content and have a publicly available description of the peer review process. Peer review is defined as obtaining advice on individual manuscripts from reviewers expert in the field who are not part of the journal's editorial staff.	Have content that is relevant for and readable by an international audience, meaning: English language title, abstracts, keywords and authors' affiliations for all articles is a mandatory requirement. As well as authors in Roman script.	Be published on a regular basis and have an International Standard Serial Number (ISSN) as registered with the ISSN International Centre .	Bibliographic references are important part of a publication. For non-Roman script language journals hoping to be indexed in Scopus and aiming at broader global readership and higher impact, it is highly recommended those journals offer translated (or transliterated) references together with the references in original languages.	Have a publicly available publication ethics and publication malpractice statement. Such a statement should clearly indicate the scope of responsibilities and rights of editors, reviewers and authors, as well as describe the consequences which may be drawn if misconduct is detected.

CSAB evaluation

2) Eligible titles are reviewed by the CSAB according to 14 selection criteria:

Journal Policy	Quality of Content	Journal Standing	Regularity	Online Availability
<ul style="list-style-type: none">• Convincing editorial concept/policy• Type of peer-review• Diversity geographic distribution of editors• Diversity geographic distribution of authors	<ul style="list-style-type: none">• Academic contribution to the field• Clarity of abstracts• Quality and conformity with stated aims & scope• Readability of articles	<ul style="list-style-type: none">• Citedness of journal articles in Scopus• Editor standing	<ul style="list-style-type: none">• No delays or interruptions in the publication schedule	<ul style="list-style-type: none">• Content available online• English-language journal home page• Quality of home page

Find out more about CSAB:

<https://www.elsevier.com/solutions/scopus/how-scopus-works/content/scopus-content-selection-and-advisory-board>




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Re-evaluation



To determine journal quality, Scopus runs the ongoing Re-evaluation program which identifies outlier and underperforming journals in four different ways:



The journal is **underperforming** as it does not meet any of the three metrics and benchmarks for journals in the same subject area.

Concerns about the publication standards of the journal or publisher have been raised by formal complaints.

The journal shows **outlier behavior** based on its publishing performance in Scopus

Continuous curation based on CSAB feedback.

Title Re-evaluation
Content Selection & Advisory Board (CSAB)

High quality



Scopus

Where to find information about discontinued titles?

1. Monthly list can be found on the [Scopus Content](#) webpage (scroll to the bottom of the page)

Titles on Scopus

Content types included on Scopus are either serial publications that have an ISSN (International Standard Serial Number) such as journals, book series and conference series, or non-serial publications that have an ISBN (International Standard Book Number) such as monographs or one-off conferences. To check if a title is on Scopus, visit the freely available [Source Title page](#) , or consult the title lists below.

[Download the Source title list \(incl. Scopus discontinued sources list\) ↓](#)

[Download the Book title list ↓](#)

Simply click to download the Excel file, and then select the second tab called “Discontinued Titles”.



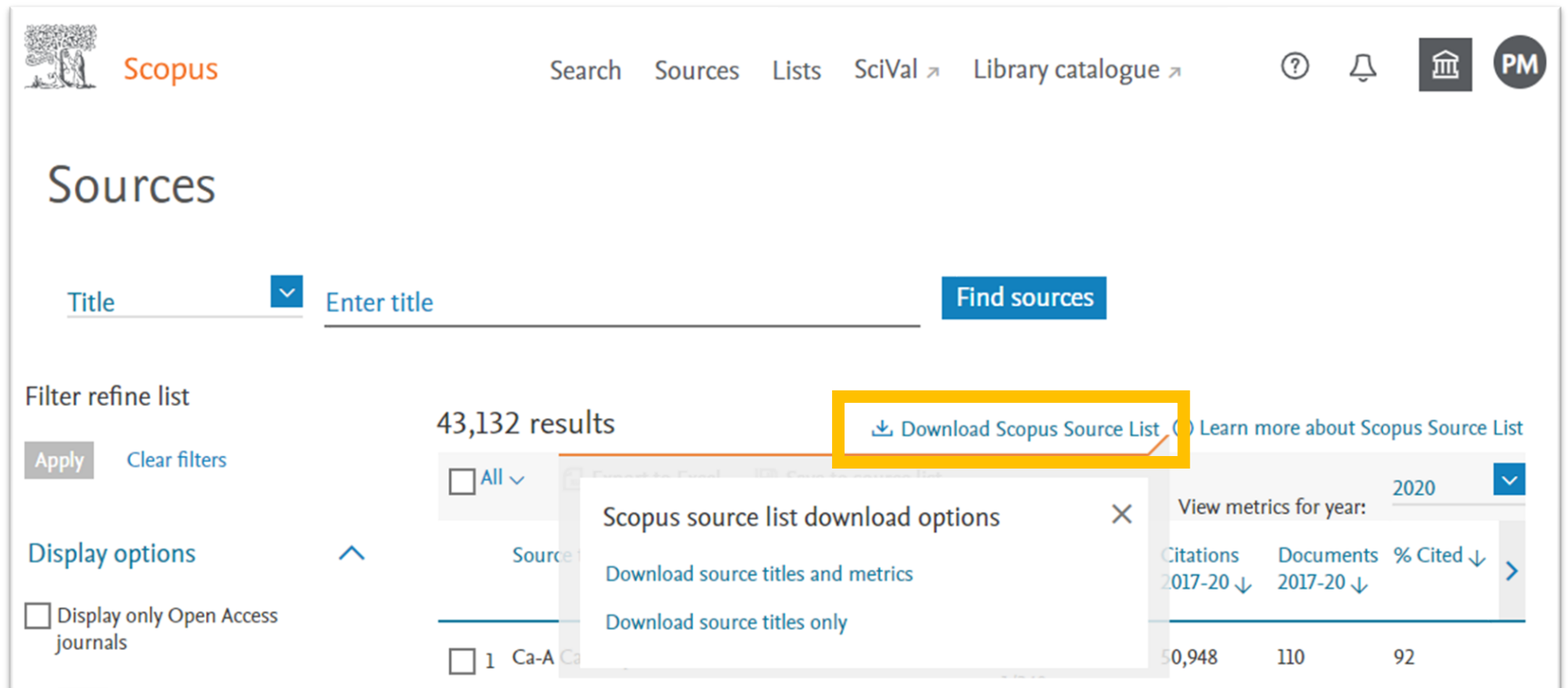
Scopus Sources May 2021

Accepted titles June 2021

Discontinued titles June 2021

Where to find information about discontinued titles?

2. Monthly list can be found on the [Scopus Sources page](#).



The screenshot shows the Scopus Sources page. At the top, there is a navigation bar with the Scopus logo, search options (Search, Sources, Lists, SciVal, Library catalogue), and user icons (help, notifications, library, PM). Below the navigation bar, the page title "Sources" is displayed. A search bar contains the text "Title" and "Enter title", with a "Find sources" button to the right. On the left side, there is a "Filter refine list" section with an "Apply" button and "Clear filters" link. Below this, there are "Display options" including a checkbox for "Display only Open Access journals". The main content area shows "43,132 results" and a "Download Scopus Source List" link, which is highlighted with a yellow box. A dropdown menu is open from this link, showing "Scopus source list download options" with two choices: "Download source titles and metrics" and "Download source titles only". To the right of the dropdown, there is a "View metrics for year:" section with a dropdown menu set to "2020" and a table with columns for "Citations", "Documents", and "% Cited". The table shows data for "2017-20" and "2020".

View metrics for year: 2020		
Citations	Documents	% Cited ↓
2017-20 ↓	2017-20 ↓	>
50,948	110	92



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Pre-evaluation service



Pre-evaluation service for CEE

- The journal pre-evaluation service serves as a preliminary check for technical and administrative criteria in order to boost the chances of the journal to be included in Scopus, and also to avoid a submission embargo period out of reasons that could be easily identified.
- The pre-evaluation shall also not be liable for the final result of the full journal evaluation as pursued by the independent Content Selection Advisory Board (CSAB).
Please note that each journal may use this service only one. Duplicate submissions will not be considered.

Complete the form below in order to receive a free pre-evaluation report.

<https://bit.ly/scopus-pre-evaluation>

Request a consultation for your journal: <https://bit.ly/ELSConsultationRequest>



Questions and answers





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Thank you!

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facebook.com/ElsevierCEE

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