

### Project acronym: CS3MESH4EOSC

Deliverable D5.8: Second revamp of the project website

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# Glossary

Acronym	Name
СТА	Call-to-Action
DTU	Technical University of Denmark
EEA	European Economic Area
EU	European Union
GDPR	General Data Protection Law
WP5	Work Package 5
UX	User Experience

# 1 Introduction

This document describes the main website for the CS3MESH4EOSC Project, following its first (D5.7 - M10) and second (D5.8 - M18) revamp, since Trust-IT took over task 5.1: Branding & web-based support tools and the management of WP 5 Dissemination, exploitation & outreach from the DTU in accordance with AMENDMENT Reference No AMD-863353-4 to the Grant Agreement number: 863353

The public website is accessible to all users visiting <u>https://cs3mesh4eosc.eu/</u>.

The document is organised as follows:

- Section 1: introduction;
- Section 2: the main goals of the CS3MESH4EOSC website and its importance for the project;
- Section 3: the CS3MESH4EOSC branding at the heart of the overall website design;
- Section 4: how the CS3MESH4EOSC website is structured, with links to the various sections, as well as information on the website privacy policy;
- Section 5: conclusions.

The website will continue to be updated, in synchronization with the main developments of the CS3MESH4EOSC project, with key messages and value statements for each one of CS3MESH4EOSC partners.

# 2 Overview

The CS3MESH4EOSC website acts as the central hub to showcase all of the communications and dissemination activities underway, for the Project community and the outside world. It features the most relevant information about the project, the technical and scientific progress of the project over its lifespan, and the results achieved.

The website is also the main platform for promotion of events organised by the Project itself, or other initiatives in the field, to share this information and offer the chance to engage with the wider community. The Website has a contact form to allow interaction with/from the users, and to open a dialogue with the stakeholders, researchers and users in general.

Since the first iteration, there have been several updates<sup>1</sup> of the website in terms of sections and blocks. The content-driven approach adopted in its development also make the website a real point of reference for the entire Project, which is constantly updated with results, news and information.

# 3 Branding

The branding was introduced in September 2020, when a new Logo pack and new guidelines were implemented, together with the release of the website. Special attention has been dedicated to the whole branding of the project. The colour blue was chosen as main colour in the CS3MESH4EOSC palette, due to its longstanding association with information technology. The main aspects curated are:

- The consistency of the whole asset of channels of CS3MESH4EOSC;
- The style kept through all the marketing and communication materials.

<sup>&</sup>lt;sup>1</sup> https://cs3mesh4eosc.eu/sites/default/files/2020-10/CS3MESH4EOSC\_Guide\_Lines\_updated\_Sep2020\_0.pdf

A visual identity aims to make the project and its communication tools recognisable as a whole. The logo is available in Horizontal, Vertical, coloured and transparent versions, and the "payoff" of the project is included in the logo image.

The branding and its logo is used in all project dissemination and communication tools. It is available for the website, the social media channels, and a Presentation layout - PPT version - also completes the set of marketing materials.

### COMPACT VERSION



### EXTENDED VERSION



#### Figure 1 CS3MESH4EOSC Compact and extended logo versions

Further, **new visual logos and icons are being developed** to represent the most crucial assets of the Project, such as the Application Services, which will be shown in a dedicated section of the homepage to lead the user to the corresponding page. The consistency and style of the communications material has also been respected and replicated here, as shown in some of the icons below:

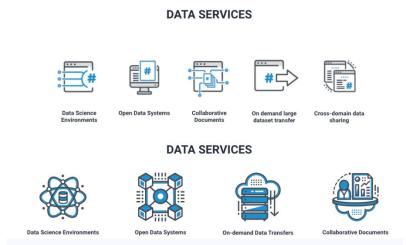


Figure 2 Icons representing the Science Mesh services (top, old ones | bottom, new ones)

Branding activity for CS3MESH4EOSC includes the creation of a variety of graphic material, to be used on the website pages in order to improve the user experience and the impact of the platform, on social media channels and in all other communication and dissemination outputs that will be delivered during the Project's life span. The CS3MESH4EOSC logo was the starting point for the design and style of the public web site (described in the sections below).

### 4 Website

This chapter will analyse the two websites, the first version created by DTU and the second version created by Trust-IT. With regards to the second version, this document will go through a detailed presentation on its organisation, focusing on the different sections, overall user experience and future plans to be adopted in the following months, aiming to improve the overall experience for the users.

### 4.1. Version 1 - March 2020

A first iteration of the website<sup>2</sup> was online by the time of CS3MESH4EOSC kick-off meeting (January 2020). It was conceived by DTU and it contained basic information about the project, such as its mission, expected impact, expected early adopters and a few news pieces about the kick-off and the FAIR data handling procedures to be implemented during its lifetime (see Figure 3)

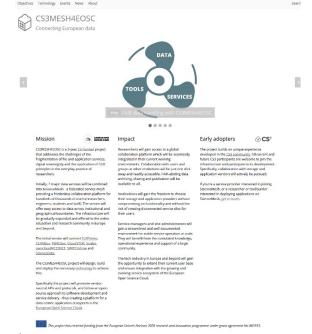


Figure 3 CS3MESH4EOSC Homepage - 1st version

The launch of the final website took place in November 2020, and added new features, as well as elements of design and organization aimed at optimizing user engagement. More detailed information is available in the following chapter.

### 4.2. 1<sup>st</sup> Revamp and User Experience - November 2020

In November 2020, the CS3MESH4EOSC website was taken over by Trust-IT Services for a revamp following the restructuring of WP5. This new version aimed to provide:

- An overview of CS3MESH4EOSC project, accessible to a wide audience;
- An introduction to the specific Project objectives;
- Information on the consortium partners and third parties;
- A constant and reliable source for any update regarding CS3MESH4EOSC project activities;
- Services available in the Science Mesh;
- An overview of the use-cases from the project.

CS3MESH4EOSC's website also acts as the reference platform for any communication and request for information coming from the project stakeholders. The adopted infrastructure solution is Drupal, a

<sup>&</sup>lt;sup>2</sup> Link: <u>https://silo2.sciencedata.dk/sites/cs3mesh4eosc</u>

powerful open-source platform which allows creating flexible content, integrating new website features easily and developing an innovative and efficient user experience.

This new website provides features which aim at optimizing user engagement. For instance, the interface remains responsive in all its sections (i.e. usable from all major devices such as smartphones, tablets and laptops).

### 4.3. User Experience

The website has been structured in such a way that the **User Experience** (UX) is easy, intuitive and engaging. The user is placed in the foreground and the UX should be performant enough as to not get in the way of the user. With a few clicks, users can to get to the pages they are looking for (see Figure 4). The homepage layout is composed by the different sections of the website which provide to the user another direct access to the content the user is looking for.

An important point in any design is the colour palette, which can make navigation "boring" if not chosen correctly. An excellent use of colours can be seen in the CS3MESH4EOSC site, where the blue and grey recall the colours of the Project's logo. White space is carefully used to improve the readability of the content. Orange contrasts with the cold blue used for the rest of the site. This contrast makes some of the elements stand out, making the project more recognizable and above all more relatable.

The fundamental part of the UX is to enter and remain in the minds of users especially with attractive content and creating a site which is easy to use, as mentioned above.



Figure 4 CS3MESH4EOSC website architecture

The clickable parts of the menu are listed in orange. Most of them have a drop-down menu which opens when the user places the mouse over the section name.

Next, in blue, we have the pages which correspond to a menu entry and contain detailed information on a topic. The white boxes in the picture actually represent several sub-pages which are specific to each one of the parent sections. Taking into account the path a user has to take to get to the dedicated page, a maximum of 4 clicks has to be made.

The CS3MESH4EOSC website has been designed to allow stakeholders to quickly find information and insights. As seen in figure 4, the website has several dedicated sections:

- About: General info about the project, partners and establishment of synergies to maximise outreach;
- Technology Projects: the list of technologies that the Project is using
- **Science Mesh:** main assets of the project including the "Data Services" which are made available to users and the possibility to "Join the Science Mesh community";
- Users & Developers: with the categories of target stakeholders;
- News & Events: list of all events organised by the Project, as well as third-party events where the Project was showcased, or any other event that may be of interest to the CS3MESH4EOSC community. The section also includes "news" from the CS3MESH4EOSC project;

• Media: the ZENODO library, the Articles & Papers published by the Project, the media kit and the most relevant Project presentations used at events.

Contact features, links to social media and an integrated Twitter widget are easily accessible as well. The official language of the CS3MESH4EOSC website and associated social media platforms is English.

### 4.3.1. Website homepage

In this section, the analysis is focused on the user experience of the website. Starting from the **header of the site** (see figure 5), the user will find a "contact" section on the left, which they can use in case of doubts and questions. In the same area, they will also find the links to the various social media accounts of the Project, which provide additional sources of information and events. A link to the Project's Zenodo community is also provided, making the Project's publications quickly accessible. There is a search bar on the right-hand side, which covers news, events, keywords and everything else on the site, and will be especially useful to more advanced users of the site.



Figure 5 Header & Menu of the website

The **main menu** is placed in a darker horizontal bar, with the logo of the project on the left, which links to the home page. Right below, there is a "carousel" component with highlights (news, events, and others) which can be easily navigated using arrow buttons and will hopefully encourage users to discover different parts of the site.



Figure 6 Slider in Home Page

The **clickable services with dedicated pages for the four services offered** (see Figure 7) are shown further below. After the data services, there are, as in **classic sites**, **the mission**, **vision**, **and goal** of the project (see Figure 8). However, the **sections "Early Adopters"**, **"News & Events"**, come after the data services and mission & vision with a block that the user can scroll through with the latest updates, and at the end is the Call to Action (CTA) for subscription to the newsletter, then the partners.

### **DATA SERVICES**





On demand large

dataset transfer



Data Science Environments

Open Data Systems

Collaborative Documents

Cross-domain data sharing

#### Figure 7 Data Services in Home Page

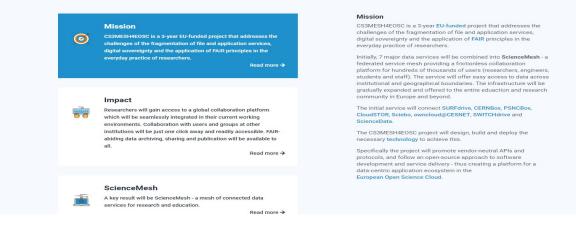


Figure 8 Mission & Vision

#### **NEWS & EVENTS**



Figure 9 News & Events Section

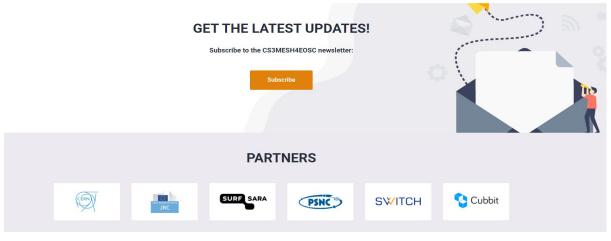


Figure 10 Newsletter Subscription

### 4.3.2. About

The "About"<sup>3</sup> (<u>https://cs3mesh4eosc.eu/about</u>) section provides an overview of the project's main goals, mission, services, stakeholders, with CTA's to connect with CS3MESH4EOSC on Twitter & LinkedIn. The "About" section also has subsections with complementary information on the project:

- **Partners** (<u>https://cs3mesh4eosc.eu/partners</u>): with the list of CS3MESH4EOSC 13 partners (see Figure 10);
- Contribution to EOSC & FAIR (<u>https://cs3mesh4eosc.eu/contribution-eosc-fair</u>): general Info how the project Is contributing to the EOSC and FAIR data landscape (see Figure 11).

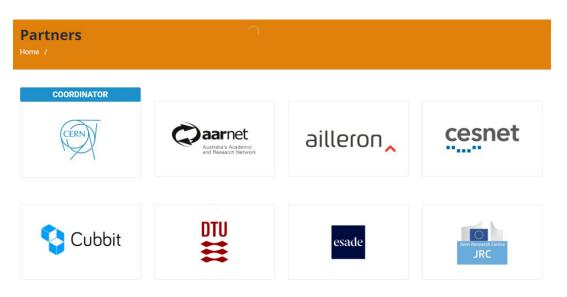


Figure 10 Partner Section

<sup>&</sup>lt;sup>3</sup> Link: <u>https://projectescape.eu/about-us</u>

### **Contribution to EOSC & FAIR**



The CS3MESH4EOSC project aims to constitute a natural vehicle for public awareness in order to attract and engage with a wide pan-European research community, as well as involving promising researchers in improving Open Science in the European Union.

To further strengthen this strategy, the CS3MESH4EOSC project will seek to involve all relevant services using EOSC as the main contact point. This mechanism will also create an opportunity to further increase awareness of personal data protection among the wider user community and service providers.

Engaging researchers, developers, and professionals involved in EOSC is vital for CS3MESH4EOSC in terms of linking different communities and enabling them to collaborate.

The Science Mesh service will be interoperable with OpenAIRE tools, allowing metadata aggregation and direct export to OpenAIRE repositories such as Zenodo. All the actors in research and collaboration workflows will also be able to interact with each other without leaving their institution's service interface.

Figure 11 Contribution to EOSC & FAIR Section

CS3MESH4EOSC & EOSC

### 4.3.3. Technology Projects

The next section are the **technology projects** (<u>https://cs3mesh4eosc.eu/tech</u>), with some first level information about the technologies used in the Science Mesh.



Figure 12 Technology Project Section

### 4.3.4. Science Mesh

The "Science Mesh" (<u>https://cs3mesh4eosc.eu/science-mesh</u>) menu has a general page with an overview of the main value proposition of the service. At the bottom, there is a CTA inviting the users to visit the "official webpage" of the Science Mesh service (see Figure 13).

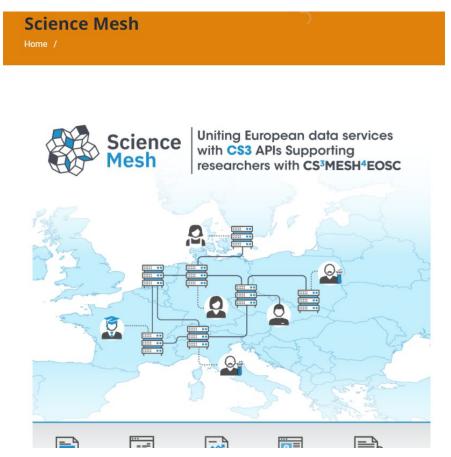
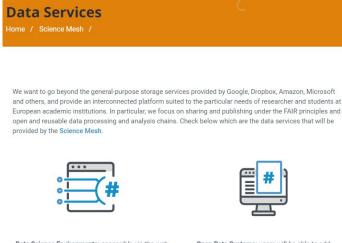


Figure 13 Science Mesh section

The "Science Menu" has a drop down menu with 2 submenus:

- Data Services ( <u>https://cs3mesh4eosc.eu/science-mesh/data-services</u> ): brief description of the main categories of services from the Science Mesh (see Figure 14);
- Join our Science Mesh Community ( <u>https://cs3mesh4eosc.eu/science-mesh/join-our-community</u>): section inviting website users to contact the project consortium, with a picture of the majority of participants in the project (see Figure 15).



Data Science Environments: accessible via the web interface at the remote sites of researchers to enable them to work on algorithms and data processing programs interactively.

Open Data Systems: users will be able to add metadata and publish datasets with persistent identifiers directly on the Science Mesh sites or to external data repositories.

#### Figure 14 Data Services Section



years throughout Europe. Moreover, there is a strong request from the CS3 contentences in the past of years throughout Europe. Moreover, there is a strong request from the CS3 community coming from researchers, educators and students across Europe for using sync & share EU-based services for international collaboration. The current lack of integration of the CS3 services is also constituting a blocking point to effectively enabling researchers to take advantage of cloud computing services for data storage and sharing. Through the involvement of the CS3 community in the Science Mesh, CS3MESH4E0SC will provide an effective solution to this issue, thus allowing for new application services integration, even developed at other sites and using different technology solutions, while drastically reducing service costs.

If you are interested in joining our community, get in touch at contact.

Figure 15 Join Our Science Mesh Community Section

### 4.3.5. Users & Developers

The **users and developers** (<u>https://cs3mesh4eosc.eu/users-developers</u>) section gathers all the users that the project is trying to acquire and clearly communicate the future use of the project (see Figure 16).



Discover which are our target stakeholders from Academia, Developers and the Industry. Several institutions will join Science Mesh in the upcoming months. Stay up to date, more information on the organisations will be released soon on this page! Academia.

Our scope goes beyond Europe and includes organisations from the **US**, **Asia and Australia**. The CS3MESH4EOSC project serves the CS3 Community by supporting previously existing initiatives, such as Open Cloud Mesh or CS3 APIs, as well as incubating new ideas and concepts for the integration of Sync&Share services with data science environments, collaboration and productivity applications, data-research lifecycle, digital repositories and large data transfers.

Academia



CS3MESH4EOSC will give organizations the freedom to choose their storage and application providers. In the current fragmented cloud landscape, institutions cannot easily change providers due to vendor lock-in. As these providers have different features and environments, research organizations face high switching costs when they move across providers. Through the interoperability bolstered by CS3MESH4EOSC, institutions can freely choose without compromising on functionality and without the risk of creating disconnected service silos for their users.

Figure 16 Users & Developments Section

### 4.3.6. News & Events

Going further in, is **news &** events (<u>https://cs3mesh4eosc.eu/news-events</u>) where:

- News (<u>https://cs3mesh4eosc.eu/news-events/news</u>): provides the latest updates on the project, published in a timely manner (see Figure 17);
- Events (<u>https://cs3mesh4eosc.eu/news-events/events</u>): shows the events organised by the project, as well other events relevant for the project audience. (see Figure 18);
- Webinars (https://cs3mesh4eosc.eu/webinars): organised by the project (see Figure 19).





#### EOSC Symposium 2021

Date: 15 June 2021 - 18 June 2021 Location: Virtual

The European Open Science Cloud has finally entered its highly-anticipated implementation phase. The EOSC Symposium will provide a key engagement opportunity for the EOSC community. The foundation of the EOSC Association in 2020 is a key element of the implementation phase (2021-2027). Building on the EOSC SRIA, the Association will establish a number of Advisory Groups and Task Forces by June. These will focus on priority areas as we enter into the implementation phase.

### Figure 18 Events Section



Home /



### Science Mesh in High Energy Physics and Endangered Linguistics - Open Data Systems & Data Science Environments

31 December 2021

The first CS3MESH4EOSC webinar, entitled "Science Mesh in High Energy Physics and Endangered Linguistics - Open Data Systems & Data Science Environments" took

Figure 19 Webinar Section

### 4.3.7. Media

The final area provides a media section, with:

- **ZENODO library** (<u>https://cs3mesh4eosc.eu/zenodo</u>): page with the list of all projects documents available in ZENODO (see Figure 20);
- Articles and papers (<u>https://cs3mesh4eosc.eu/media/articles-papers</u>): papers and articles written by the project consortium and published in other channels (see Figure 21);
- Media Kit (<u>https://cs3mesh4eosc.eu/media/media-kit</u>): all the communication materials designed during the project time-frame and ready to be used to promote CS3MESH4EOSC activities and results (see Figure 22);
- **Presentations** (<u>https://cs3mesh4eosc.eu/presentations</u>): presentations prepared by the consortium to showcase at external events (see Figure 23).

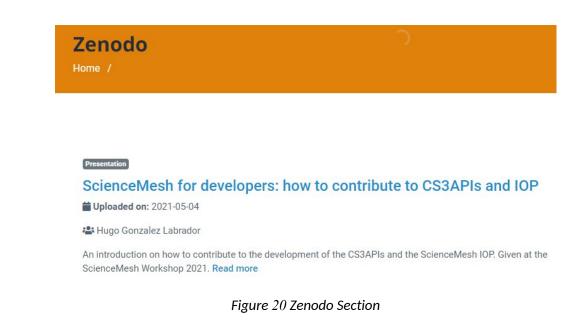
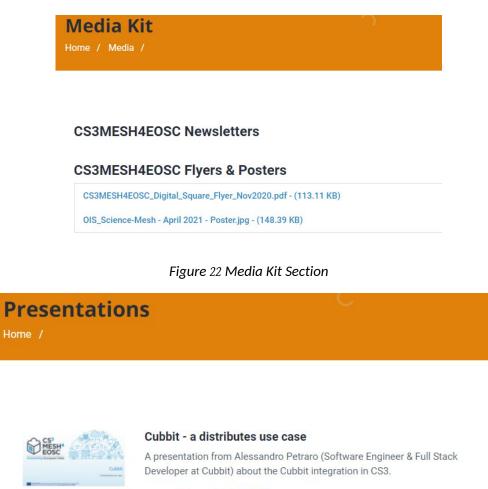


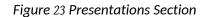


Figure 21 Articles & Papers

08 April 2021



presentation.pdf - (1.67 MB)



### 4.4. 2<sup>nd</sup> Revamp – June 2021

In May and June 2021, a the website was further revamped, by adding 3 new sections, to increase interaction with website visitors:

- Podcasts (<u>https://cs3mesh4eosc.eu/Podcast</u>): list of all podcast episodes released (see Figure 24);
- Data Services (<u>https://cs3mesh4eosc.eu/data-services</u>): this section was revised by adding the dedicated icons designed for each of the Science Mesh data services (see Figure 24). Dedicated pages were also created for each one, with more detailed Info about each one (see Figure 25);
- Use-cases (<u>https://cs3mesh4eosc.eu/user-cases</u>): with detailed info about each one of the real use-cases that are being implemented by CS3MESH4EOSC (see Figure 26).

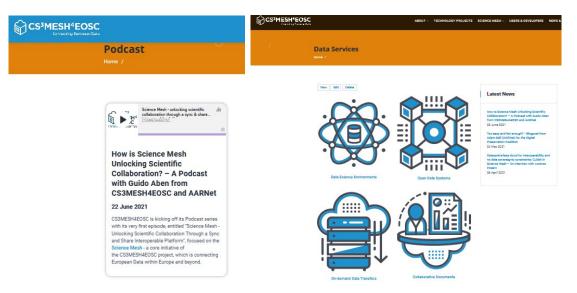


Figure 24 Podcast section (left) and Science Mesh Data Services section (right)

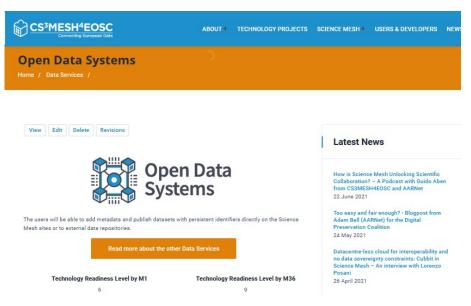


Figure 25 "Open Data Systems" service dedicated page (top section)

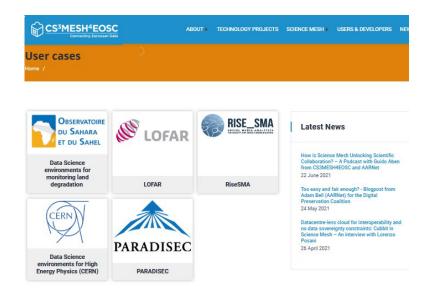


Figure 26 Use-cases homepage

### 4.5. Privacy Policy

CS3MESH4EOSC website Privacy Policy<sup>4</sup> is the statement that discloses some or all of the ways CS3MESH4EOSC gathers, uses, discloses, and manages a CS3MESH4EOSC website user's data. CS3MESH4EOSC Privacy Policy is GDPR (General Data Protection Law) compliant, that is, it respects the European Union (EU) Regulation on data protection and privacy for all individual citizens of the EU and the European Economic Area (EEA). It also addresses the transfer of personal data outside the EU and EEA areas. With this, CS3MESH4EOSC Privacy Policy gives control to the individuals of their personal data and to simplify the regulatory environment for international business. The CS3MESH4EOSC website privacy policy is available in Annex 1.

### 4.6. Disclaimer and Terms of Use

The CS3MESH4EOSC Disclaimer & Terms of Use is a section that limits the project liability for the outcome of the use of CS3MESH4EOSC site, by setting up rules and regulations for visitors using project's website. The CS3MESH4EOSC website disclaimer & terms of use is available in Annex 2. (https://cs3mesh4eosc.eu/terms-use)

### 4.7. Future Plans

Over the following months, the website will continue to be adapted based on the coming needs of the project. A potential new section to be included is the "interviews" as a series of interviews are planned as part of "D5.2 Interim report on dissemination and exploitation of project". The creation of a section with the public and approved project deliverables available for download and consultation is also foreseen.

### 4.8. Summary Table

<sup>&</sup>lt;sup>4</sup> Link: <u>https://cs3mesh4eosc.eu/privacy-statement</u>

Table below contains a summary of the website iterations since the start of the project.

Version	Description of Features	Delivery Date
1.0	First website with light information about the project mission, expected early adopters and news pieces about the kick-off of the project, pulled out by DTU	
2.0	Complete version of the website available online, integrating new website features and developing an innovative and efficient user experience. Website developed by Trust-IT	
3.0	Launch of new section on the website: webinar, podcasts, services and use- cases sections	May & June 2021

Table 1 Summary of website development

# 5 Conclusions

This document, entitled "D5.8 Second Revamp of the Project Website," describes the overall structure and functionality of the revamped CS3MESH4EOSC project website, available at "<u>https://cs3mesh4eosc.eu</u>".

Today's version of the website has been built on the basis of feedback collected from the previous version, with content available in the areas of the website provided by the CS3MESH4EOSC partners.

One of the main goals of WP5 is the execution of the communication and public engagement strategy, based on project results, serving all WP5, through a dissemination and exploitation strategy. The CS3MESH4EOSC website is fundamental to this, as it is accessible and visible to all. Copywriting will play an important role in ensuring that the right texts and messages are distributed to the right stakeholders, all at the right time.

The dynamic and modern platform developed for CS3MESH4EOSC is a reflection of the joint effort of all the project partners, together with a careful work plan for the realisation of a website up to the needs of CS3MESH4EOSC and the ambitious goals of the production of a solution called Science Mesh, with a great potential for discovery, to support the implementation of the project thanks to the management of open data, cross-border and multidisciplinary open environment, according to FAIR (Findable, Accessible, Interoperable and Reusable) principles.

# 6 Annexes

### 6.1. Privacy Policy

Website Privacy Policy (Updated by 23 June 2021)

DATA CONTROLLER Trust-IT Srl, with registered offices in Via Nino Bixio 25, 56125 Pisa, P.I. e C.F. 01870130505, is committed to protecting the online privacy of the users of this website ("Website").

As such, this Privacy Policy has been written in order to allow you to understand Trust-IT Srl's policy regarding your privacy, as well as how your personal information will be handled when using the Website. This Privacy Policy will also provide you with information so that you are able to consent to the processing of your personal data in an explicit and informed manner, where appropriate.

In general, any information and data which you provide to Trust-IT Srl over the Website, or which is otherwise gathered via the Website by Trust-IT Srl, in the context of the use of Website's services ("Services") as better defined in <u>Section 3</u> below, will be processed by Trust-IT Srl in a lawful, fair and transparent manner. To this end, and as further described below, Trust-IT Srl takes into consideration internationally recognised principles governing the processing of personal data, such as purpose limitation, storage limitation, data minimisation, data quality and confidentiality.

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### 1. Data controller

Trust-IT Srl, as identified at the top of this Privacy Policy, is the data controller regarding all personal data processing carried out through the Website. You can contact Trust-IT Srl with any questions related to this Privacy Policy or the Trust-IT Srl's personal data processing practices by sending a written communication to privacy@cs3mesh4eosc, or via the contact forms available on the Website.

You can contact Trust-IT Srl with any questions related to this Privacy Policy or the Trust-IT Srl's personal data processing practices by sending a written communication to <u>info@cs3mesh4eosc.eu</u>, or via the contact forms available on the Website.

### 2. Personal Data processed

When you use the Website, Trust-IT Srl will collect and process information regarding you (as an individual) which allows you to be identified either by itself, or together with other information which has been collected. Trust-IT Srl may also be able to collect and process information regarding other persons in this same manner, if you choose to provide it to Trust-IT Srl, also via the Website.

This information may be classified as "Personal Data" and can be collected by Trust-IT Srl both when you choose to provide it (e.g., when you subscribe to the newsletter or request other Services provided by Trust-IT Srl over the Website) or simply by analysing your behaviour on the Website.

Personal Data which can be processed by Trust-IT Srl through the Website are as follows:

#### a. Name, contact details and other Personal Data

In various areas of the Website – including, in particular, if you decide to create an account on the Website – you will be asked to submit information about yourself, such as your name, professional title, organisation name/type, primary (and secondary) domain of work/expertise, e-mail address, city/country of residence, address, gender, Twitter handle, LinkedIn profile, and picture. Mandatory fields will be marked as such in the online registration forms – it is not possible to process your registration if any of the mandatory fields are left incomplete.

In addition, whenever you communicate with Trust-IT SrI by submitting a general enquiry or a support ticket via the Website, as well as whenever you participate in surveys which may be available on the Website, Trust-IT SrI may collect additional information which you choose to provide.

Regarding any applications received, Trust-IT Srl may assess the professional social media accounts (e.g. LinkedIn, Twitter) or professional websites of candidates, where publicly available or disclosed by the candidate, as necessary to gain insight as to a candidate's suitability for the position/function to which the candidate applied.

When signing up for an event via the Website (such as a workshop organised or promoted by the Website), you will also be asked to provide details such as your name, your Twitter handle, the dates on which you will be attending and other information of relevance for the management of your attendance. Your payment details (including debit/credit card number and bank account details as needed) will be processed via an external payment gateway.

#### b. Special categories of Personal Data

When signing up for an event via the Website (such as a workshop organised or promoted by the Website), you will also be asked whether you have any special dietary/access requirements which might need accommodation. These Personal Data may potentially qualify as "health data" or "data revealing your religious/philosophical beliefs", which are special categories of personal data under Art. 9 GDPR, and will be processed only with your explicit consent.

Certain areas of the Website may include free text fields, where you can write messages to Trust-IT Srl or otherwise allow you to post various types of content on the Website, which may contain Personal Data. Where these fields are completely free, you may use them to disclose (inadvertently or not) more sensitive categories of Personal Data, such as data revealing your racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership. The content you upload in these fields may also (inadvertently or not) include other types of sensitive information relating to you, such as your genetic data, biometric data or data concerning your health, sex life or sexual orientation.

Trust-IT Srl asks that you do not disclose any sensitive Personal Data on the Website, unless you consider this to be strictly necessary. As it is totally optional to provide this information, if you nonetheless choose to do so, please mind that Trust-IT Srl requires your explicit consent to process this sort of Personal Data (which can be provided, e.g., by declaring that you "explicitly consent to the processing of my special categories of personal data for the purpose of assessing my candidacy").

#### c. Other persons' Personal Data

As mentioned in the previous section, certain areas of the Website include free text fields where you can write messages to Trust-IT Srl, or otherwise allow you to post various types of content on the Website. These messages and content may (inadvertently or not) include Personal Data related to other persons.

In any situation where you decide to share Personal Data related to other persons, you will be considered as an independent data controller regarding that Personal Data and must assume all inherent legal obligations and responsibilities. This means, among other things, that you must fully indemnify Trust-IT Srl against any complaints, claims or demands for compensation for damages which may arise from the processing of this Personal Data, brought by the third parties whose information you provide through the Website.

As Trust-IT Srl does not collect this information directly from these third parties (but rather collects them, indirectly, from you), you must make sure that you have these third parties' consent before providing any information regarding them to Trust-IT Srl; if not, then you must make sure there is some other appropriate grounds on which you can rely to lawfully give Trust-IT Srl this information.

#### d. Browsing data

The Website's operation, as is standard with any websites on the Internet, involves the use of computer systems and software procedures, which collect information about the Website's users as part of their routine operation. While Trust-IT Srl does not collect this information in order to link it to specific users, it is still possible to identify those users either directly via that information, or by using other information collected – as such, this information must also be considered Personal Data.

This information includes several parameters related to your operating system and IT environment, including your IP address, location (country), the domain names of your device, the type of device, the URI (Uniform Resource Identifier) addresses of resources you request on the Website, the time of requests made, the method used to submit requests to the server, the dimensions of the file obtained in response to a request, the numerical code indicating the status of the response sent by the server (successful, error, etc.), and so on.

These data are used to compile statistical information on the use of the Website, to ensure its correct operation, as well as restore backup from possible failures of the Website and identify any faults and/or abuse of the Website. Save for this last purpose, these data are not kept for more than 60 business days.

#### e. Cookies

#### - Definitions, characteristics, and application of standards

Cookies are small text files that may be sent to and registered on your computer by the websites you visit, to then be re-sent to those same sites when you visit them again. It is thanks to these cookies that those websites can "remember" your actions and preferences (e.g., login data, language, font size, other display settings, etc.), so that you do not need to configure them again when you next visit the website, or when you change pages within a website.

Cookies are used for electronic authentication, monitoring of sessions and storage of information regarding your activities when accessing a website. They may also contain a unique ID code which allows tracking of your browsing activities within a website, for statistical or advertising purposes. Some operations within a website may not be able to be performed without the use of cookies which, in certain cases, are technically necessary for operation of the website.

When browsing a website, you may also receive cookies from websites or web servers other than the website being visited (i.e., "third-party cookies").

There are various types of cookies, depending on their characteristics and functions, which may be stored on your computer for different periods of time: "session cookies", which are automatically deleted when you close your browser, and "persistent cookies", which will remain on your device until their pre-set expiration period passes.

According to the law which may be applicable to you, your consent may not always be necessary for cookies to be used on a website. In particular, "technical cookies" – i.e. cookies which are only used to send messages through an electronic communications network, or which are needed to provide services you request – typically do not require this consent. This includes browsing or session cookies (used to allow users to login) and function cookies (used to remember choices made by a user when accessing the website, such as language or products selected for purchase).

On the other hand, "profiling cookies" – i.e., cookies used to create profiles on users and to send advertising messages in line with the preferences revealed by users while browsing websites – typically require specific consent from users, although this may vary according to the applicable law.

- Types of cookies used by the Website

The Website uses the following types of cookies:

- Browsing or session cookies, which are strictly necessary for the Website's operation, and/or to allow you to use the Website's content and Services.
- Analytics cookies, which allow Trust-IT Srl to understand how users make use of the Website, and to track traffic to and from the Website.
- Function cookies, which are used to activate specific Website functions and to configure the Website according to your choices (e.g., language), in order to improve your experience.

Trust-IT Srl also uses third-party cookies – i.e. cookies from websites / web servers other than the Website, owned by third parties. These third parties will either act as independent data controllers from Trust-IT Srl regarding their own cookies (using the data they collect for their own purposes and under terms defined by them) or a sdata processors for Trust-IT Srl (processing personal data on Trust-IT Srl's behalf).

• Profiling cookies, which are used to observe the preferences you reveal through your use of the Website and to send you advertising messages in line with those preferences.

For further information on how these third parties may use your information, please refer to their privacy policies.

The list of installed cookies is available in the Cookie Policy on the Website

- Cookie settings

You can block or delete cookies used on the Website via your browser options. Your cookie preferences will be reset if different browsers are used to access the Website. For more information on how to set the preferences for cookies via your browser, please refer to the following instructions:

- <u>Chrome</u>
- <u>Firefox</u>
- Internet Explorer
- <u>Safari</u>

You may also provide set your preferences on third-party cookies by using online platforms such as <u>AdChoice</u>.

CAUTION If you block or delete technical and/or function cookies used by the Website, the Website may become impossible to browse, certain services or functions of the Website may become unavailable or

other malfunctions may occur. In this case, you may have to modify or manually enter some information or preferences every time you visit the Website.

# 3. Purposes of processing

Trust-IT Srl intends to use your Personal Data, collected through the Website, for the following purposes:

1. To allow you to create and maintain a registered user profile on the Website, to allow you to participate in different areas over the Website and exchange information/documents with other participants, to verify your identity and assist you, in case you lose or forget your login / password details for any of the Website's registration services, to send you informative newsletters and other communications (linked to the collaborative areas which you participate in), to respond to your enquiries and requests for support, and to provide any other Services which you may request (" Service Provision");

2. To process your sign-up/registration forms for events and webinars hosted or supported by the Website, process your payment details for associated fees, track event attendance and publish attendee lists online ("Events/Webinars");

3. To assess applications submitted via the Website, such as collaborating opportunities or for participating to events organised or sponsored by the Website, among others ("Applications");

4. For marketing, promotional and publicity purposes, including to carry out direct marketing, market research and surveys, via e-mail, through push notifications / pop-up banners, through the Website's official social media pages, [...], regarding upcoming events organised by the Website, as well as events hosted by selected third parties ("Marketing");

5. To include information on you as a registered Member within the Website database ("Database Publication");

6. For future marketing, promotional and publicity purposes, by sending you direct e-mail marketing communication regarding events hosted and Services provided by the Website and which are of an identical or similar scope to those which you have previously signed up for or acquired via the Website ("Soft Opt-in");

7. To create a profile of you as a Website user, through the use of profiling cookies and by collecting and analysing information on the preferences you select and choices you make in the Website, as well as your general activities on the Website. This profile will be used to give you information about other websites / services you may be interested in, and to show you information and advertisements which may be relevant to you and your interests. All algorithms involved in this processing are regularly tested, to ensure the processing's fairness and control for bias ("Profiling");

8. For compliance with laws which impose upon Trust-IT Srl the collection and/or further processing of certain kinds of Personal Data ("Compliance");

9. For development and administration of the Website, in particular by use of data analytics regarding how you and other users make use of the Website, as well as the information and feedback you provide, to improve our offerings ("Analytics");

10. To prevent and detect any misuse of the Website, or any fraudulent activities carried out through the Website, including by carrying out internal audits ("Misuse/Fraud").

# 4. Grounds for processing and mandatory / discretionary nature of processing

Trust-IT Srl's legal bases to process your Personal Data, according to the purposes identified in Section 3, are as follows:

1. Service Provision: processing for these purposes is necessary to provide the Services and, therefore, is necessary for the performance of a contract with you – Art. 6(1)(b) GDPR. It is not mandatory for you to give Trust-IT Srl your Personal Data for these purposes; however, if you do not, Trust-IT Srl will not be able to provide any Services to you.

2. Events/Webinars: processing for these purposes is generally necessary to allow the Trust-IT Srl Team to respond to your request to sign up for an event/webinar and, therefore, is necessary for the performance of a contract with you – Art. 6(1)(b) GDPR. However, the tracking of event attendance and publication of attendee lists is done on the basis of the Website's interests in managing events and allowing other participants to become aware of persons taking part at the event – Art. 6(1)(f) GDPR. It is not mandatory for you to give Trust-IT Srl your Personal Data for these purposes; however, if you do not, Trust-IT Srl will not be able to process your registration for an event/webinar.

3. Applications: processing for this purpose is needed in order for Trust-IT Srl to be able to consider your application and, therefore, is necessary to take steps at your request before (potentially) entering into a contract – Art. 6(1)(b) GDPR. It is not mandatory for you to give Trust-IT Srl your Personal Data for these purposes; however, if you do not, Trust-IT Srl will not be able to consider your applications.

4. Marketing: processing for these purposes is based on your consent – Art. 6(1)(a) GDPR. It is not mandatory for you to give consent to Trust-IT Srl for use of your Personal Data for these purposes, and you will suffer no consequence if you choose not to give it (aside from not being able to receive further marketing communications from Trust-IT Srl). Any consent given may also be withdrawn at a later stage (please see Section 8 for more information).

5. Database Publication: processing for this purpose is based on your consent – Art. 6(1)(a) GDPR. It is not mandatory for you to give consent to Trust-IT Srl for use of your Personal Data for these purposes, and you will suffer no consequence if you choose not to give it. Any consent given may also be withdrawn at a later stage (please see Section 8 for more information).

6. Soft Opt-In: processing for these purposes is based on Trust-IT Srl's interest in sending you direct e-mail marketing communication regarding events and Services provided by Trust-IT Srl and which are identical or similar to those you have previously signed up for or acquired through the Website – Art. 6(1)(f) GDPR. You can block these communications, and you will suffer no consequence if you do so (aside from not being able to receive further communications from the Website), by objecting through the link provided at the bottom of all such communications.

7. Profiling: processing for this purpose is based on your consent, collected by means of the cookie pop-up banner and/or a specific tick box – Art. 6(1)(a) GDPR. It is not mandatory for you to give consent to Trust-IT Srl for use of your Personal Data for this purpose, and you will suffer no consequence if you choose not to (aside from not being able to benefit from greater personalisation of your user experience regarding the Website). Any consent given may also be withdrawn at a later stage (please see Section 8 for more information).

8. Compliance: processing for this purpose is necessary for Trust-IT Srl to comply with its legal obligations – Art. 6(1)(c) GDPR. When you provide any Personal Data to Trust-IT Srl, Trust-IT Srl must process it in accordance with the laws applicable to it, which may include retaining and reporting your Personal Data to official authorities for compliance with tax, customs or other legal obligations.

9. Analytics: Information collected for this purpose is used to allow Trust-IT SrI to understand how users interact with the Website and to improve the Website accordingly, with the aim to providing a better user experience – Art. 6(1)(f) GDPR.

10. Misuse/Fraud: Information collected for this purpose is used exclusively to prevent and detect fraudulent activities or misuse of the Website (for potentially criminal purposes) – Art. 6(1)(f) GDPR.

# 5. Recipients of Personal Data – Data Processors

Your Personal Data may be shared with the following list of entities ("Data Processors"). The following entities are engaged in order to provide or support the Website and Services (e.g., hosting providers, e-mail platform providers, technical maintenance providers Website administrators and Website user administrators) and also involved in the organisation of events from CS3MESH4EOSC:

- Trust-IT Services Ltd, with registered offices in Chase Green House, 42 Chase Side, Enfield, Middlesex, EN2 6NF United Kingdom, VAT no. 848450895
- Trust-IT Srl, located at Via Nino Bixio 25, 56125 Pisa, Italy. VAT no. 01870130505
- COMMpla Srl, located at Via Nino Bixio 25, 56125 Pisa, Italy. VAT no. 01958380501
- CERN
- AARNeT Australia's Academic and Research Network
- Ailleron
- CESNET
- Cubbit
- DTU Technical University of Denmark
- Esade
- Joint Research Centre
- PSNC Poznan Supercomputing and Networking Center
- SURFsara
- SWITCH
- WWU University of Münster

For more details on partners see the page <u>https://cs3mesh4eosc.eu/partners</u>

### 6. Other Recipients of Personal Data

Your Personal Data may be shared with the following list of persons / entities ("Recipients"):

- Persons, companies or professional firms providing the Trust-IT Srl with advice and consultancy regarding accounting, administrative, legal, tax, financial and debt collection matters related to the provision of the Services and which act typically as data processors on behalf of the Trust-IT Srl;
- Persons authorised by Trust-IT Srl to process Personal Data needed to carry out activities strictly related to the provision of the Services, who have undertaken an obligation of confidentiality or are subject to an appropriate legal obligation of confidentiality (e.g., members of the team operating the Website, and other functions with access to Personal Data processed via the Website);
- Public entities, bodies or authorities to whom your Personal Data may be disclosed, in accordance with the applicable law or binding orders of those entities, bodies or authorities.

Additionally, with your consent, some of your Personal Data may be published in the webpages available online at the Website. Furthermore, when you sign-up for an event, you will be listed in attendee lists made available on the Website.

More information on these transfers is available upon written request to the Website Managing Team at the following address: info@cs3mesh4eosc.eu

### 7. Retention of Personal Data

Personal Data processed for Service Provision and Events/Webinars will be kept by Trust-IT Srl for the period deemed strictly necessary to fulfil such purposes – in any case, as these Personal Data are processed

for the provision of the Services, Trust-IT Srl may continue to store this Personal Data for a longer period, as may be necessary to protect Trust-IT Srl's interests related to potential liability related to the provision of the Services.

Personal Data processed for Applications will be kept by Trust-IT Srl for up to 5 years. Trust-IT Srl may contact applicants before the expiration of this period, in order to request an extension of the retention period.

Personal Data processed for Database Publication, Marketing and Profiling will be kept by Trust-IT Srl from the moment you give consent until it is withdrawn. Where it is not withdrawn, consent will be renewed at fixed intervals. Once consent is withdrawn (or not given, following a renewal), Personal Data will no longer be used for these purposes, although it may still be kept by Trust-IT Srl in particular as may be necessary to protect Trust-IT Srl's interests related to potential liability related to this processing.

Personal Data processed for Soft Opt-In will be kept by Trust-IT Srl from the moment where it is provided by you to Trust-IT Srl (in the context of registrations for events or Services requested via the Website) until you object to this processing. Once you have objected, Personal Data will no longer be used for these purposes, although it may still be kept by Trust-IT Srl, in particular as may be necessary to protect Trust-IT Srl's interests related to potential liability related to this processing.

Personal Data processed for Compliance will be kept by Trust-IT Srl for the period required by the specific legal obligation or by the applicable law.

Personal Data processed for preventing Misuse/Fraud will be kept by Trust-IT Srl for as long as deemed strictly necessary to fulfil the purposes for which it was collected.

More information on applicable retention periods is available upon written request to the Website Managing Team at the following address: info@cs3mesh4eosc.eu

### 8. Data subjects' rights

As a data subject, you are entitled to exercise the following rights before Trust-IT Srl, at any time:

1. Access your Personal Data being processed by Trust-IT Srl (and/or a copy of that Personal Data), as well as information on the processing of your Personal Data;

2. Correct or update your Personal Data processed by Trust-IT Srl, where it may be inaccurate or incomplete;

3. Request erasure of your Personal Data being processed by Trust-IT Srl, where you feel that the processing is unnecessary or otherwise unlawful;

4. Request the restriction of the processing of your Personal Data, where you feel that the Personal Data processed is inaccurate, unnecessary or unlawfully processed, or where you have objected to the processing;

5. Exercise your right to portability: the right to obtain a copy of your Personal Data provided to Trust-IT Srl, in a structured, commonly used and machine-readable format, as well as the transmission of that Personal Data to another data controller;

6. Object to the processing of your Personal Data, based on relevant grounds related to your particular situation, which you believe must prevent Trust-IT Srl from processing your Personal Data; or

7. Withdraw your consent to processing (for Marketing, Database Publication, Soft Opt-in, and Profiling).

Please note that most of the Personal Data you provide to Trust-IT Srl can be changed at any time, including your e-mail preferences, by accessing, where applicable, your user profile created on the Website.

You can also withdraw consent for Marketing (for communications received via e-mail) or object to Soft Opt-In by selecting the appropriate link included at the bottom of every marketing e-mail message received. The same applies to the Website's newsletter which you may have subscribed to and receive as a Service.

Consent for Profiling carried out by cookies may be withdrawn as described in Section 2(e). Where consent for Profiling was given via a specific tick box, you may withdraw this consent by changing your preferences, at any time, within your user profile created on the Website, where applicable.

Aside from the above means, you can always exercise your rights described above by sending a written request to the Website Managing Team at the following address: info@cs3mesh4eosc.eu

In any case, please note that, as a data subject, you are entitled to file a complaint with the competent supervisory authorities for the protection of Personal Data, if you believe that the processing of your Personal Data carried out through the Website is unlawful.

### 9. Amendments

This Privacy Policy entered into force on 01/10/2020 and was updated on 23 June 2021, by referering CS3MESH4EOSC partners as Data Processors.

Trust-IT Srl reserves the right to partly or fully amend this Privacy Policy, or simply to update its content, e.g., as a result of changes in applicable law. The Website Managing Team will inform you of such changes as soon as they are introduced, and they will be binding as soon as they are published on the Website. The Website Managing Team therefore invites you to regularly visit this Privacy Policy in order to acquaint yourself with the latest, updated version of the Privacy Policy, so that you may remain constantly informed on how Trust-IT Srl collects and uses Personal Data.

### 6.2. Disclaimer and Terms of Use

These Terms of Use are applicable to all users of this website ("Website"). Users should read, understand and accept these Terms when creating an account on the Website or using any of the services provided via this Website. If a given user has not done this, or does not agree with the contents of these Terms of Use, that user should not create an account on the Website and should not make use of any of the services provided via this Website.

By accepting these Terms of Use, upon creation of an account on the Website, the user enters into an agreement with Trust-IT Srl, with registered offices at Trust-IT Srl, with registered offices in 1211 Geneva 23, Switzerland, made up by the contents of these Terms, in order to regulate the user's access and use of the Website. Users which accept these Terms of Use hereby represent and warrant that:

They accept to be bound by these Terms of Use, as registered Website users – either individually, or in representation of an organisation;

They are at least 18 years old;

They are capable, under the terms of the law applicable to them, to be legally bound by and comply with these Terms of Use – in particular, whenever a user creates an account as a representative of an organisation, that user warrants to have been expressly and validly authorised by that organisation to do so, or to otherwise be a legitimate representative of that organisation under the applicable law;

Their use of the Website will be carried out in accordance with all applicable laws and regulations.

In the event of doubts concerning the Terms of Use, Trust-IT Srl —may be contacted at: info@cs3mesh4eosc.eu

For information on the processing of personal data on users which is carried out via the Website, please see the https://cs3mesh4eosc.eu/privacy-policy-full

#### 1. Services provided via the Website

Access to services provided via the Website ("Services") is, in part, restricted to registered users – i.e., users with a registered Website account – although some Services are open to all Website users. The creation of an account and access to the Website is generally free of charge; however, as described below, certain Services may be subject to payment.

#### - Registered members

The Website is intended to allow individuals interested in contributing to https://cs3mesh4eosc.eu/ goals to participate in the development of those goals. In particular, by creating a registered account, users will be able to become actively involved in https://cs3mesh4eosc.eu/ work, apply to the https://cs3mesh4eosc.eu/ calls, participate to surveys.

#### - Newsletters and communications

The Trust-IT Srl will include members of https://cs3mesh4eosc.eu/ within specific mailing lists, to ensure that those members are kept updated regarding important news and events related to the Website's scope, by sending out informative newsletters and other communications to registered users (unless they opt-out of this).

#### - Events

https://cs3mesh4eosc.eu/ may organise meetings for its community of registered users, which take place in different places around Europe and beyond, seeking to bring together a unique community of research data practitioners and industry and policy stakeholders to pursue the specific objectives of https://cs3mesh4eosc.eu/. Via the Website, registered users are able to sign-up to attend events and webinars for free or at a cost (paid via an external payment processor).

More information on Events is available at: https://cs3mesh4eosc.eu/

#### - Submission of applications

The Website also allows registered users to respond to different calls made by https://cs3mesh4eosc.eu/, including to apply to certain positions/functions within https://cs3mesh4eosc.eu/ (namely, positions within https://cs3mesh4eosc.eu/ Governance Bodies), to apply to become a host for upcoming https://cs3mesh4eosc.eu/ events or to apply for grants awarded in connection with projects in which https://cs3mesh4eosc.eu/ is involved.

#### - User support

Any questions concerning https://cs3mesh4eosc.eu/'s activities in general can be addressed to https://cs3mesh4eosc.eu/ via the email info@cs3mesh4eosc.eu

Registered users can address questions specifically referring to the operation and use of the Website by writing an email to info@cs3mesh4eosc.eu

#### 2. Copyright / Intellectual Property

Users of the Website may download or print copies of any and all materials on the Website for personal use. None of the information on this Website may be copied, distributed or transmitted in any way for commercial use without Trust-IT Srl written consent. For any materials downloaded from this Website, source and references must be acknowledged.

3. Liability

The material on this Website is provided for general information only. Trust-IT SrI makes no representations or warranties as to the accuracy or completeness of any materials and information incorporated thereto and contained on this website. Trust-IT SrI has a policy of continuous improvement of its communication and reserves the right to make improvements or changes to the online content without notice.

The use of the material (or any information incorporated thereto), in whole or in part, contained in this Website is the user's sole responsibility. Trust-IT Srl disclaims any liability for any damages whatsoever including, without limitation, direct, indirect, incidental and/or consequential damages resulting from access to the website and use of the materials provided therein.

Trust-IT Srl makes no representations about websites accessed through this Website which are not maintained, controlled or created by Trust-IT Srl. Trust-IT Srl does not endorse these sites and is not responsible for their content.