

## Meeting notes:

Participating: Steve Baskauf, Rebecca Snyder, Matt Medler, Eliot Miller, Anne Fuchs, Kate Webbink, Doug Boyer, Ed Baker  
Regrets: Bob Morris, Niels Klazenga

Notes taken during the meeting are in red.

### I. Progress reports

- A. Release of 2020-01-27 version of AC. See the release notes at <https://github.com/tdwg/ac/blob/master/historical/release-notes-2020-01-27.md> for details. New script for generating metadata went smoothly. Unfinished items removed from the milestone:
  - 1. Minting controlled values for ac:subtype
  - 2. Adding term versions to the termlist page/updating DwC term versions
- B. 3D Task Group
  - 1. Charter approved (hurray!) AC 3D coverage was discussed heavily during the recent iDigBio 3D Repository Workshop (Hosted by Duke, Jan 23-24, 2020). With our charter approved, we can move forward. The workshop participants would be a great source of testers for these changes. Expect more updates on March 3.
- C. Views Task Group
  - 1. Use cases collected, cleaning up and collecting info prior to building the controlled vocabulary

### II. Background on term additions

- A. Coordinated term additions ("Vocabulary enhancements")
  - 1. Can be made with or without a Task Group
  - 2. Process detailed in Vocabulary Maintenance Specification, Section 4 (<https://github.com/tdwg/vocab/blob/master/vms/maintenance-specification.md#4-vocabulary-enhancements>)
  - 3. Particularly relevant if constraints are placed on term use (e.g. datatype constraints, required terms, etc.); "application profiles"
  - 4. Probably the better process, but much more involved (3D and Views TGs operating under this model): Feature Report and Implementation Experience Report
- B. Individual term additions
  - 1. Much simpler process: just make a request in the AC Issues Tracker.
  - 2. Evaluated by the Maintenance Group, subject to public comment and executive committee approval.

3. Result is addition to the "bag of terms" that is the basic Audubon Core.
  4. Probably more appropriate if the number of term additions are few.
- III. Discussion of the need for terms related to sound
- A. Criterion for a term: should be necessary for interoperability (vs. in a single database). DwC version of this: "at least two independent people need to say that they need it". This is the rationale behind the Implementation Experience Report.
  - B. Give Steve your gmail or whatever email you use to access Google drive and he'll add you as a collaborator.
  - C. Ed provided to Steve a spreadsheet a list of fields that didn't have an obvious match with current AC. Steve emailed to group during meeting. Idea is for this group to assemble similar examples from a range of museums and institutions and place them in the AC google drive folder [link]. Once we have several examples, we'll assess the workload and chose our approach. Matt will load ML's, Rebecca will check with NMNH's Anth and Archival groups.
- IV. Next meeting date: March 3rd, 4:00PM EST. Have Sound field lists in google folder by this meeting. Also, 3D Task Group will provide update.
- V. Potential Sound Archives to Contact:

Colección de Sonidos Ambientales, Instituto Alexander von Humboldt  
Contact: Orlando Acevedo Charry  
Matt can contact

Fonoteca Neotropical Jacques Viellard, UNICAMP  
Contact: Simone Dena  
Matt can contact

Borror Laboratory of Bioacoustics, The Ohio State University

Florida Museum of Natural History

Wildlife and Environmental Sounds, The British Library

Tierstimmenarchiv, Museum für naturkunde

Australian National Wildlife Collection, CSIRO

Added after meeting: A potential "standard" to look at related to audio files is EBUCore. See <https://tech.ebu.ch/MetadataEbuCore> for details.