

Meeting notes:

Participating: Steve Baskauf, Niels Klazenga, Doug Boyer

Regrets: Rebecca Snyder, Bob Morris

I. Previous items

- A. Can someone merge the pull request <https://github.com/tdwg/ac/pull/129> intended to close Issue #128 (<https://github.com/tdwg/ac/issues/128>)? This is a minor but important error correction. **Done by Niels.**
- B. Report on Views Task Group (Steve). Notes from organization meeting are at <https://github.com/tdwg/ac/blob/master/views/historical/vcv-notes-2019-08-12.pdf>
Uberon / Paula at Phenoscape added to possible contacts by the TG
- C. Report on 3D Task Group (Doug)
CN3D is applying for an implementation grant, so there are opportunities to dovetail.
- D. Documentation cleanup (see Google Doc https://docs.google.com/document/d/12Ck4t_x9LtG0BgPuBcNNqtYppNCP_Rj5F7bdgkmFvGY/edit). Issues generally affect term metadata.
 - 1. Minor Editorial Errata (no notification) Issue #130
<https://github.com/tdwg/ac/issues/130>. changes 2, 3, 4, 5, 7, 8, 10, 11, 12, 13, 19, 21, 22, 23, 25, 26, 27, 31, 33, 34, 36, 40, 41, 42, 43, 44, 46, 47, 48, 49, 50, 51, 52, and 53.
 - a) Niels noted on 3 that there is no "Comment Date" and that perhaps comments should be treated as annotations. I recommend making the proposed change 3 and opening a new issue to consider Niels' Idea.
 - b) On 34, I recommend clarifying with "This property..." as Niels suggests.
 - c) Update any bad Dublin Core links as noted by Niels.
 - d) Remove change 50 and 51 (related to "compressed files" in the definitions of exif:PixelXDimension and exif:PixelYDimension) from the list and create a separate issue. It requires more thought. **Just do the suggestion.**
 - e) Recommend making the rest of the changes and closing the issue (generate new term versions for all affected terms). **The group was fine with proceeding on this with suggestions as noted above.**
 - 2. Minor Editorial Errata (with notification) Issue #131
<https://github.com/tdwg/ac/issues/131>. changes 1, 6, 9, 20, 24, 28, 29, 30, 32, 35, 39, 45, 54, and 55.

- a) These mostly relate to changes that affect term definitions or critical usage guidelines. See the summary at <https://docs.google.com/spreadsheets/d/1eAg88puqUjU3HGcKTt6BeMvcKzGxTI3JQ6bIGyN2vFk/edit#gid=0>. If acceptable, make the changes (with term version changes), then close the issue. After that, notify the community via tdwg-content that the changes have been made.
54 CVterm is deprecated by IPTC, so probably needs to be replaced.
Probably needs a TG, steve will reword.
Otherwise, the group was fine with proceeding as suggested.
- 3. Substantive Editorial Errata (review required) Issue #132
<https://github.com/tdwg/ac/issues/132>. Changes 14, 15, 16, 17, and 18
 - a) Change 14: mint URIs for subtypes. We could just initiate these term changes within ac: namespace since that's what the spec currently says. However, I'm not sure whether this would "clutter" the namespace. We could ask the TAG for an opinion, or just decide something. **See what the TAG thinks**
 - b) Change 15: controlled strings for subtypes. Clean up in a manner consistent with 14. **Proceed based on what happens with a).**
 - c) Change 16 and 17: values for dc:type and dcterms:type. dc:type - since the usage guidelines recommend values from the type vocabulary, it does not seem relevant to have the URI option for other controlled vocabularies. dcterms:type - not consistent with usage for dc:type. Basically this is confusing and maybe we need to work on this over a longer period of time (separate issue).
Institute term change
 - d) Change 18: This is actually related to Issue #133 (<https://github.com/tdwg/ac/issues/133>) about adding RFC 2119 keyword statements to our normative documents. Should we? If we can't decide now, this should be a high-priority decision in the near future.
Initiate adding RFC 2119 statements for two documents with normative content.
- E. Issue #134 (unfreezing borrowed terms, especially DwC). I solicited feedback from the TAG, but didn't get any consensus. See <https://github.com/tdwg/tag/issues/23>. However, there was some sentiment that it's better to designate particular term versions. I'm thinking that borrowed terms should be a particular version, but that we shouldn't feel that those versions must be frozen. We should just update explicitly when DwC terms change and generate a new version of the term lists and vocabulary. Hilmar also pointed out (<https://github.com/tdwg/ac/issues/134#issuecomment-517391548>) that the text could be interpreted to simply indicate which terms should be included rather than specifying the version to be included. At a minimum, we should clarify this. Given that we explicitly list the terms now, I think this statement is probably superfluous and could be removed. **Establish a policy that we automatically update DwC or other**

TDWG terms when they have updates. For non TDWG terms, we should manually examine version change.

- F. Proposal to remove layers.

https://docs.google.com/document/d/1zXI9ugy_O0WwvEB1QJHOB0OOV97I8v9LJu7uOfXgPH4/edit Do we move forward on this or defer? If we move forward, this needs to go through the formal change process. **Move forward on change process.**

II. New items

- A. "Annual Meeting" at TDWG Leiden. As far as I know, we haven't been scheduled for at time. So I think we'll just announce a lunch meeting and whomever can come will come.
- B. We should probably schedule one more meeting between now and Leiden to follow up on things left hanging from this meeting. Date? **September 26 21:00 UTC**
- C. Niels will open an issue for creating ac:ServiceAccessPoint class **Done**