



**Science
Mesh**

Site Exit Procedure

Status	Draft
Date	08 june 2021
DOI	10.5281/zenodo.5040130

Document log

Issue	Date	Description	Author
v. 0.1	16-05-2021	Initial version	David Antoš, Daniel Müller, Ron Trompert
v. 0.2	26-05-2021	Comments incorporated	Ron Trompert
v. 0.3	08-06-2021	Textual improvements	David Antoš

Terminology

The Science Mesh glossary is available at: <https://zenodo.org/record/5038663>

For the purpose of this document, the following terms and definitions apply. The key words "MUST", "MUST NOT", "REQUIRED", "SHALL", "SHALL NOT", "SHOULD", "SHOULD NOT", "RECOMMENDED", "MAY", and "OPTIONAL" in this document are to be interpreted as described in RFC 2119.

Table of Contents

Introduction..... 4
Consequences of a Site leaving the Science Mesh 4
Site Exit Procedure..... 4

Introduction

In this document the Science Mesh Site Mesh Exit Procedure is described. It will describe the consequences of site decommissioning and the necessary steps that need to be undertaken and the entities that need to undertake the necessary steps.

Consequences of a Site leaving the Science Mesh

The consequences of a site being decommissioned is that it will be removed from the Central Database according to the procedure listed in this document, especially from Science Mesh metadata. This has the following consequences:

- 1 It will no longer be visible to the Executive Module which may imply that a user from a Site is no longer able to create new shares with other users of the removed Site.
- 2 The removed Site will no longer be monitored, and no accounting data will be collected from the Site.
- 3 It is up to the remaining Sites to decide upon the existing shares between their Site and the Site that is to leave the Science Mesh.
- 4 Admins of the removed Site have no longer access to Science Mesh support.
- 5 If the Site provides members to the Science Mesh Executive Board, Science Mesh Steering Group and Operational Team, then these memberships will be discontinued from the moment that the site leaves the Science Mesh. When a Site is one of the Sponsors and taking part in the Science Mesh executive board and leaves the Science Mesh then there will be financial consequences. This Site will be bound by contractual obligations to which the Site has to comply.

Site Exit Procedure

The following steps need to be undertaken:

- 1 The Site that is about to be leave the Science Mesh MUST inform their Users in advance that this is about to take place and also inform the Users of the consequences of leaving the Science Mesh. These consequences are listed in the previous section.
- 2 In case the Site is evicted from the Science Mesh then the Operational Team MUST inform the Site of that fact and of its consequences as described in the previous section. In case the Site leaves the Science Mesh voluntarily, then the Site MUST inform the Operational Team of this with a notification period as defined in “Science Mesh Policy Framework Constitution”¹.
- 3 The Operational Team SHALL inform the other Science Mesh Sites and the Science Mesh Steering Group about the Site leaving the Science Mesh and the exact date of the departure.
- 4 It is up to the remaining Sites to decide upon the existing shares between their Site and the Site that is to be removed.
- 5 The remaining Sites MUST clear the cached user ID information of users of the Site to be removed within 30 days after the data of departure.

¹<https://zenodo.org/record/5040152>

- 6 The Site that is about to leave the Science Mesh MUST clear the cached user ID information of users of the remaining Sites within 30 days after the date of departure and be available for GDPR-related inquiries from the Science Mesh users for at least 180 days.
- 7 The Operational Team MUST remove the Site from the Central Database.
- 8 The monitoring data MUST be removed from the Central Database.
- 9 Accounting data MUST NOT be removed from the Central Database.