| Full cost of a OLS cohort (in £) | | Hours spent by OLS team | | | | Expense | | | | | |
Topic	Justification	Event organisation	Content creation	Content delivery	Overall time	**Person Cost** estimated by average UK cost for freelancer/ non-profit organiser £20/hour (funding currently not available)	Infrastructure or external vendor details	**Essential expense** in-kind support by the team members, partial cost if covered by SSI fellowship available to 2 team members	Seeking funding to support	Additional Expense funding currently not available	Overall cost of each cohort
Team's weekly check in	1 hour each week	16	0	0	16	400	1 Zoom account (£160) Otter.ai for trancription (£100) for the full cohort	260	An extra license for Zoom account that could be used by multi users (available to cohort members)	160	820
Team's administrative work	3 hours each week each team member (1 hr, 3 members)	40	8	0	49	1225	GitHub, Git pages, markdown, Google drive	0	Automation and project management through Zapier team	231	1456
Program launch (website, cohort planning, infrastructure setup and communication)	Program launch webinars	2	4	0	6	150	EasyChair License for application submission and reviewing	108	NA	0	258
Mentor training	2 External training (3 hours each) by 360 training, UK, 2 internal training and onboarding by team (1.5 hours each)	1	2	3	6	150	2 half day external training (3 hours each) by 360 training, UK - 1000 Pounds each	2000	2 full day external training (6 hours each) by 360 training, UK £2000 each	2000	4150
Cohort Training, Skill up & coworking Call	14 calls (1.5 hours each)	0	0	21	21	525	No funding towards projects possible due to lack of funding	0	Project and participant support fund £100 for each 50 participants	5000	5525
Cohort Call prep (content & communication)	1.5 hours each week by each team member (3 members)	24	54	0	78	1950	Mailing list, Slack, HackMD	0	NA	0	1950
Cohort call (Social)	2, 2 hour open agenda social calls	0	0	4	2	50	Zoom, HackMD, YouTube, Otter for translation	0	Stipend for a community members to support post processing and translation of 14 calls £150 each video	2100	2150
Final presentation rehearsal	2, 1.5 hours call, feedback survey collection, analysis and reporting	0	3	3	12	300	Zoom, HackMD, YouTube	0	NA	0	300
Graduation Call prep and events	4, 1.5 hour calls and extra for public promotion, post processing of livestreamed videos	4	0	2	6	150	Zoom, HackMD, YouTube	0	NA	0	150
Mentor wrap up	2, 1.5 hour calls	0	0	3	3	75	No funding towards mentors or expert possible due to lack of funding	0	Honoraria for mentors (£200 each for 30 mentors) Honoraria for guest speakers (£100 each for 14 experts)	7400	7475
Cohort wrap-up	1, 1 hour call	1	0	0	1	25	Zoom, HackMD, YouTube	0	NA	0	25
Total		**92**	**70**	**40**	**200**	**5000**		**2727.2**		**16891**	**24259**