Report on the development of a Data Management Plan software for second call JRPs and JIPs
WP4

Responsible Partner: SVA

Contributing partners: Sciensano, SSI, UoS, BfR

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REPORT ON THE DEVELOPMENT OF A DATA MANAGEMENT PLAN SOFTWARE FOR SECOND CALL JRPs AND JIPs

Background

WP4 is responsible for task 4.5 "Open data management" and the subtask 4.5.2 "Guidance and support for the implementation of the Data Management Plan (DMP)". There are guidelines for Horizon 2020 projects on data management provided by the European Commission in the Horizon 2020 Online Manual, see https://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/open-access-data-management/data-management_en.htm. The OHEJP Data Management Plan (D4.4) conforms with the requirements of Horizon 2020 and there is also a guideline for DMP implementation of OHEJP projects that provides step by step procedures to develop and implement DMPs in accordance to H2020 requirements, see https://zenodo.org/record/2572990#.X9jT_W5Fw2x.

With experience from the first call projects, in early 2020, WP4 identified a need to facilitate the development of the second call project DMPs. The following brief report serves to document the process to introduce a new DMP software aiming at this. This new software will provide a new template with improved usability and the template will also facilitate the process to fulfil the FAIR principles.

Formation of the DMP committee

The DMP Committee was created after a meeting initiated by the OHEJP Coordination Team at Sciensano on April 14 2020 and includes Géraldine Boseret (OHEJP DMP Leader, Sciensano), Karin Artursson (WP4 Leader, SVA), Ludovico Sepe (WP5 collaborator, BfR), Pikka Jokelainen (WP3 deputy leader, WP5 collaborator, JRP representative, SSI), Aura Andreasen (WP5 collaborator, JIP representative, SSI), Thomas Selhorst (JRP representative, BfR), Jade Passey (Communication Team, UoS) and Marie Nykvist(WP4 collaborator, SVA). The committee was asked to present a document describing the need and suggestion for a new approach on setting up a DMP to the Project Management Team (PMT) within two months. Following two meetings (on May 14 and May 20) and additional email conversations, the requested document (see Attachment 1) was prepared and sent to the PMT to be discussed on the PMT meeting on June 5 2020.

Decision and procedure

The software approach and the budget related to it was approved by the PMT during the meeting on June 5 2020. This new software will be used by the second call projects, while the first call projects keep to their initial approach. The agreement with Lisam was signed on July 7 2020 by Ann Lindberg, Director General at the Swedish National Veterinary Institute and the development of the DMP tool started in collaboration between WP4, the DMP Committee and Lisam.

Training and support for JIP and JRP DMP leaders

All DMP leaders in all JIPs and JRPs were offered a combined introduction to and training session for the DMP tool. The training sessions were held on July 29, August 5 and September 9, 2020. Each session was recorded and the recording was shared with the participants for later consultation. All DMP leaders, except two, participated in one of the sessions and the remaining DMP leaders have been

offered individual sessions. The training was coordinated by Giusi Macaluso from Lisam.

In addition, on September 29, a written guide on the use of the DMP tool was sent to DMP leaders (see Attachment 2). Géraldine Boseret continues to be available for any DMP support requested by the project DMP leaders.

Current status

By 31 October 2020, all JIPs and JRPs except two, had set up their first version of the DMP in the tool and the response on its usability has over all been positive. These first versions are now being evaluated and suggestions for improvements are given. WP4 and the DMP Committee continue to develop the software when the need for e.g. additional functions becomes apparent. Solutions for linking the tool to the OHEJP Outcome Inventory are also in progress.