T@SK - ICT Skills Survey (C)

The T@SK Project (TOWARDS INCREASED AWARENESS, RESPONSIBILITY AND SHARED QUALITY IN SOCIAL WORK), co-founded by the Erasmus+ framework, is focused into the development of the Albanian Social Work system, into its modernization and its alignment with European standards of Social Services delivery. One of that alignments concerns how to improve ICT on the Albanian Education System in the three Albanian University partners of the project: Universiteti i Tiranes, Universiteti i Elbasanit and Universiteti i Shkodres. This is why we are asking for your participation in this survey focused in ICT usage for everyday life and work. This represents a very valuable information to get a better understanding about ideas, use and awareness of ICT and, therefore, that will take better decisions in which areas focus the deployment of the project goals.

Responses will be anonymous and confidential (please see privacy statement below). No personal information will be disclosed by any means and aggregated results will be presented and shared with the participants interested in knowing them.

This survey should take no more than 10-15 minutes, and we presume it will be quite interesting and easy to fill up. We really appreciate your collaboration!

If you have any doubt or need any clarification, please do not hesitate in contact us through the following emails: xxxxx@ucm.es

Thank you very much for your cooperation!

PRIVACY STATEMENT

The T@SK Project (TOWARDS INCREASED AWARENESS, RESPONSIBILITY AND SHARED QUALITY IN SOCIAL WORK) is carrying out a survey/interview regarding the ICT Skills of students, teachers and administrative staff in three Albanian Universities (Universiteti i Tiranes, Universiteti i Elbasanit and Universiteti i Shkodres), within the EU Project T@SK, cofounded by the European Commission with the Grant Agreement No 585626-EPP-1-2017-1-IT-EPPKA2-CBHE-JP. Therefore it is necessary to gather information from participants regarding ICT skills and use.

Participation is voluntary, therefore there is no obligation to take part in this particular activity. Results of the present survey/interview will constitute the basis for the project activities and they will be used within the T@SK partnership to implement the overall project activities and develop further resources.

Any personal information collected will be strictly confidential and anonymity will be guaranteed. The anonymized survey results and the subsequent materials will be elaborated in aggregation and no individual information will be analyzed and/or disclosed. Finally, all information will be used only by the T@SK consortium and for the T@SK project to produce further materials and resources.

All data will be stored in Spain and hosted in an UCM server with limited and restricted access. No sensible or identifiable data will be used, stored or given to alien individuals by any means or in any time. The personal data will be protected under the European regulation (Reg. UE 2016/679 GDPR),and own ethical compromises of the project and will be used only by the T@SK Consortium and for the T@SK project.

There are 43 questions in this survey.
[]What is your university

[]What is your university?❶
Choose one of the following answers
Please choose only one of the following:
Universiteti i Tiranes
Universiteti i Elbasanit
Universiteti i Shkodres
[]What is your role at the University? Choose one of the following
answers
Please choose only one of the following:
Academic staff (i.e. Professor, Lecturer, etc.)
Administrative Staff
O ICT Staff
Student
[]How old are you? (In years)
[]How old are you? (In years) • Your answer must be between 15 and 98
Your answer must be between 15 and 98Only an integer value may be entered in this field.
Your answer must be between 15 and 98
Your answer must be between 15 and 98Only an integer value may be entered in this field.
Your answer must be between 15 and 98Only an integer value may be entered in this field.
Your answer must be between 15 and 98Only an integer value may be entered in this field.
Your answer must be between 15 and 98Only an integer value may be entered in this field.
• Your answer must be between 15 and 98 • Only an integer value may be entered in this field. Please write your answer here:
● Your answer must be between 15 and 98 ● Only an integer value may be entered in this field. Please write your answer here: []What is your sex?
● Your answer must be between 15 and 98 ● Only an integer value may be entered in this field. Please write your answer here: []What is your sex? Please choose only one of the following:
● Your answer must be between 15 and 98 ● Only an integer value may be entered in this field. Please write your answer here: []What is your sex?
● Your answer must be between 15 and 98 ● Only an integer value may be entered in this field. Please write your answer here: []What is your sex? Please choose only one of the following:

[]Please, rate from 1 to 5 the following aspects related to your use of digital technologies

Please choose the appropriate response for each item:

	1	2	3	4	5
Your knowledge about ICT	\bigcirc	\circ	\bigcirc	\bigcirc	\bigcirc
Your habilty regarding ICT	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Your predisposition and "openess" about ICT	\bigcirc	\circ	\bigcirc	\bigcirc	\circ
Your comfort with ICT	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Your general satisfaction regarding ICT	\bigcirc				

Being 1 "Absolutely nothing at all" and 5 "Completely"

[] Please, answer these questions regarding the following electronic devices

	I own one	l don't own it	I don't own it but I have access to it	I never use it	I use it daily (at least once a day)	I use it weekly (at least once a week)	(at least once per	l hardly ever y use it (more than once per month)
Mobile phone (NOT SMARTPH	HONE)							
Smartpho	one 🔵	\bigcirc	\circ	\circ	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Deskto PC/MA	- 1	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Laptop	\bigcirc	\bigcirc	0	\circ	\circ	\circ	\circ	\bigcirc
Tablet	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Smartwat (iWatch, e	/ \	\bigcirc						

To access Internet Please choose the appropriate response for each item:							
	Yes	No					
I have Internet access at home (DSL, Fiber, etc.)							
I use my smartphone mobile data connection							
I use WiFi networks from public places							

[]Please, from the following list select what apps and tools do you know and use

	I don't know it	I know it, BUT i don't use it	I use it
Word processor (MS Word or similar)			
Google Books	\bigcirc	\circ	\bigcirc
WhatssApp/Telegram	\bigcirc		\bigcirc
SCOPUS Database			
Web of Science Database			
SAS	\bigcirc		\bigcirc
Wordpress (or similar)			
Spreadsheets (MS Microsoft Excel or similar)			
Slideshows presentations (Microsoft PowerPoint, Prezi or similar)			
GoogleDocs and/or Microsoft 365 (or similar)			
SPSS	\bigcirc	\bigcirc	\bigcirc
STATA	\bigcirc	\bigcirc	
R-Cran			

	I don't know it	I know it, BUT i don't use it	I use it
Atlas.ti /NVivo	\bigcirc		\bigcirc
Sci.Hub	\bigcirc		\bigcirc
LibGen	\bigcirc		\bigcirc
ResearchGate / Adademia.edu			\bigcirc
Facebook / Vkontakte	\bigcirc		\bigcirc
Twitter	\bigcirc		\bigcirc
Instagram	\bigcirc		\bigcirc
Snapchat	\bigcirc		

[]Please, about Word processor (MS Word or similar) tell us...

Only answer this question if the following conditions are met:

Answer was 'I use it' *or* 'I know it, BUT i don't use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (Word processor (MS Word or similar)))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")					
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0	0	0	0	

PowerPoint, Prezi or similar) tell us...

Only answer this question if the following conditions are met:

Answer was 'I know it, BUT i don't use it' *or* 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (Slideshows presentations (Microsoft PowerPoint, Prezi or similar)))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0		0		0
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		0		0

[] Please, about GoogleDocs and/or Microsoft 365 (or similar) tell us...

Only answer this question if the following conditions are met:

Answer was 'I know it, BUT i don't use it' *or* 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (GoogleDocs and/or Microsoft 365 (or similar)))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	\bigcirc		0		
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		0		

[]Please, about Spreadsheets (MS Microsoft Excel or similar) tell us...

Only answer this question if the following conditions are met:

Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (Spreadsheets (MS Microsoft Excel or similar)))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0		0	0	0
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		0	0	0

Only answer this question if the following conditions are met: Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (SPSS)) Please choose the appropriate response for each item:							
	1	2	3	4	5		
How often do you use it (Being 0 "almost nothing" and 10 "constantly")	0		0	0	0		
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0		0	0	0		
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	\bigcirc		\bigcirc	0	0		

[] Please, about SPSS tell us...

[]	Please,	about STATA	tell us
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Only answer this question if the following conditions are met:

Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (STATA))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0		0		0
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		\bigcirc		0

[] Please, about SA	S tell us	S			
Only answer this question if the Answer was 'I know it, BUT is from the following list select we Please choose the appropriate	don't use it' hat apps ar	or 'I use it' a nd tools do y	t question '8 ou know an		•
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")					
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0				

[] Please, about R	-Cran te	ell us				
Only answer this question if the following conditions are met: Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (R-Cran)) Please choose the appropriate response for each item:						
	1	2	3	4	5	
How often do you use it (Being 0 "almost nothing" and 10 "constantly")	0	0	0	0		
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	\bigcirc	0	0	0		
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0	0	0	0		
,						

[] Please, about G	oogle B	ooks tel	l us					
Only answer this question if the Answer was 'I know it, BUT is from the following list select where the appropriate the select was also as the appropriate the select was also as the appropriate the select was also as the select was also as the appropriate the select was also as the select was also	don't use it' /hat apps ar	or 'I use it' a	t question '8 ou know an		•			
	1	1 2 3 4 5						
How often do you use it (Being 0 "almost nothing" and 10 "constantly")	0							
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0							
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		\circ					

[] Please, about At	las.ti /N\	√ivo tell	us		
Only answer this question if the Answer was 'I know it, BUT is from the following list select where the Please choose the appropriate	don't use it' /hat apps ar	<i>or</i> 'I use it' a nd tools do y	t question '8 ou know an		•
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")					
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0	0	0		

[] Please, about S	ci.Hub	tell us			
Only answer this question if the Answer was 'I know it, BUT is from the following list select where the Please choose the appropriate	don't use it' /hat apps ar	or 'I use it' a nd tools do y	t question '8 ou know an		•
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")					
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0				

[] Please, about Li	bGen te	ell us			
Only answer this question if the Answer was 'I know it, BUT is from the following list select we Please choose the appropriate	don't use it' /hat apps ar	<i>or</i> 'I use it' a nd tools do y	t question '8 ou know an		•
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")					
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		0		

searchC	Sate / Ad	dademia	.edu te	ll us
don't use it' vhat apps ar	<i>or</i> 'I use it' a nd tools do y	t question '8 ou know an		•
1	2	3	4	5
	0	0	0	
	0	0	0	
	ne following don't use it' vhat apps ar e response	ne following conditions a don't use it' <i>or</i> 'I use it' a what apps and tools do y be response for each iter	ne following conditions are met: don't use it' <i>or</i> 'I use it' at question '8 what apps and tools do you know an the response for each item:	don't use it' <i>or</i> 'I use it' at question '8 [AppsUse]' what apps and tools do you know and use (Reserve response for each item:

Only answer this question if the following conditions are met: Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (Facebook / Vkontakte)) Please choose the appropriate response for each item:							
	1	2	3	4	5		
How often do you use it (Being 0 "almost nothing" and 10 "constantly")			0				
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")		\bigcirc	0	0			
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")		0	0	0			
totally doordin)							

[] Please, about T	witter te	ell us					
Only answer this question if the following conditions are met: Answer was 'I know it, BUT i don't use it' or 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (Twitter)) Please choose the appropriate response for each item:							
подостине другория.	1	2	3	4	5		
How often do you use it (Being 0 "almost nothing" and 10 "constantly")	\bigcirc	0	0	0			
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")		0	0	0			
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	\bigcirc	0	0	0			

[] Please, about In	stagram	tell us.			
Only answer this question if the Answer was 'I know it, BUT is from the following list select w	don't use it'	<i>or</i> 'I use it' a	t question '8		•
Please choose the appropriat	e response	for each iter	n:		
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")	0	0	0		
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0	0	0		
How usefull you think is this tool (Being 0	0	\circ	\circ	\circ	\circ

"almost nothing" and 10

"totally usefull")

[] Please, about Sr	napchat	tell us			
Only answer this question if the Answer was 'I know it, BUT is from the following list select where the appropriate the select was also as the appropriate the select was also as the appropriate the select was also as the select w	don't use it' /hat apps ar	or 'I use it' a nd tools do y	t question '8 ou know an		•
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")		0	0		
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")			0		

Only answer this question if the Answer was 'I know it, BUT is from the following list select we (WhatssApp/Telegram)) Please choose the appropriat	don't use it' ⁄hat apps ar	<i>or</i> 'I use it' a nd tools do y	t question '8 ou know an		(Please,
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")				0	
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")		0	0	0	
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")		0	0	0	

[] Please, about WhatssApp/Telegram tell us...

[] Please, about SCOPUS Database tell	us
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Only answer this question if the following conditions are met:

Answer was 'I know it, BUT i don't use it' *or* 'I use it' at question '8 [AppsUse]' (Please, from the following list select what apps and tools do you know and use (SCOPUS Database))

	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")					
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")	0		0	0	
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")	0		0	0	

[] Please, about We	eb of Sc	ience D	atabase	tell us	
Only answer this question if the Answer was 'I know it, BUT is from the following list select we Database))	don't use it'	<i>or</i> 'I use it' a	t question '8		-
Please choose the appropriat	e response	for each iter	n:		
	1	2	3	4	5
How often do you use it (Being 0 "almost nothing" and 10 "constantly")		0			
How competent are you in using it (Being 0 "almost nothing" and 10 "complete expert")		0	0	0	
How usefull you think is this tool (Being 0 "almost nothing" and 10 "totally usefull")		0	0	0	

don't use it'	or 'I use it' a	t question '8		•
e response	for each iter	n:		
1	2	3	4	5
0		0	0	
\bigcirc		\bigcirc	0	
	don't use it' hat apps ar e response	don't use it' <i>or</i> 'I use it' a hat apps and tools do y e response for each iter	hat apps and tools do you know an e response for each item:	don't use it' <i>or</i> 'I use it' at question '8 [AppsUse]' hat apps and tools do you know and use (Word e response for each item:

[] Please, about Wordpress (or similar) tell us...

Dr Please choose the app	ropriate re	sponse for e	each item:		
	1	2	3	4	5
Making phone calls	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Sending and receiving multimedia messages	\bigcirc	0	0	0	0
Searching and getting information	\bigcirc		0	0	
Uploading/Downloading files/ multimedia	\bigcirc		0	\bigcirc	\bigcirc
Using the email	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Using Social Networks (FB, Instagram, Twitter, etc.)	\bigcirc			0	\circ
Doing Video- conferences	\bigcirc	0	0	0	0
Buying things online	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Doing administrative/bureaucration procedures on-line		0	0	0	0

29/35

	1	2	3	4	5
Using ICT makes me fell confident	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Using ICT makes me feel safe (I fell safe, secure when I use ICT)	\bigcirc	0	\circ	0	0
When I use ICT I think that my privacy is being respected	0	0	0	0	0
When I use ICT I think that my intimacy is being respected	\bigcirc	0	\circ	\circ	
Being 0 (nothing) and 5 (totall	y)				
Have you ever at one of the following:	tend an	online-c	course?	Please choos	se only

[] Rate the general quality of ICT in your University
Please choose only one of the following:
<u> </u>
<u>2</u>
<u>3</u>
<u></u>
<u></u>
Being 1 the poorest and 5 the top
[] Rate the relevance (how important) are ICT in your discipline
Only answer this question if the following conditions are met: Answer was 'Academic staff (i.e. Professor, Lecturer, etc.)' <i>or</i> 'Student' at question '2 [ROLE]' (What is your role at the University?)
Please choose only one of the following:
<u> </u>
<u>2</u>
<u>3</u>
<u>4</u>
<u></u>

[] Which percentage of your courses time would you like to
be online?
Only answer this question if the following conditions are met: Answer was 'Academic staff (i.e. Professor, Lecturer, etc.)' <i>or</i> 'Student' at question '2 [ROLE]' (What is your role at the University?)
● Choose one of the following answersPlease choose only one of the following:
O%
<u></u>
○ 75%○ 100%
100 %
[] Do you use and/or ever used a LMS (Learning Management System) (Moodle or similar)?
Only answer this question if the following conditions are met: Answer was 'Student' or 'Academic staff (i.e. Professor, Lecturer, etc.)' at question '2 [ROLE]' (What is your role at the University?)
● Choose one of the following answers Please choose only one of the following:
Yes
○ No
O I don't know

[] Do hold any directive/leading position at the University?(Dean, Vice-dean, Head of department, etc.) Only answer this question if the following conditions are met: Answer was 'Academic staff (i.e. Professor, Lecturer, etc.)' or 'ICT Staff' at question '2 [ROLE]' (What is your role at the University?)
Please choose only one of the following:
Yes
○ No
[] What is your academic status/category at the University? Only answer this question if the following conditions are met: Answer was 'Academic staff (i.e. Professor, Lecturer, etc.)' or 'ICT Staff' at question '2 [ROLE]' (What is your role at the University?)
● Choose one of the following answers Please choose only one of the following:
Profesor
O Profesor.asociuar
Lektor
Asistent Lektor

[] Please tell us if you Only answer this question if the following conditions are met: Answer was 'Academic staff (i.e. Professor, Lecturer, etc.)' or 'ICT Staff' at question '2 [ROLE]' (What is your role at the University?)				
Please choose the appropriat	e response for eacl	n item:		
	Yes	Uncertain	No	
know what is a repository?	\bigcirc			
ever gave an online- course as a teacher?	\circ			
know what is OJS (Open Journal System) or another scientific journal specific software platform?				
ever use an online survey system?	\bigcirc			
[] Do hold any direct University?(Head of Only answer this question if the Answer was 'Administrative Standard University?) Please choose only one of the Yes No	f department, ne following condition taff' at question '2 [etc.) ons are met:	role at the	

[] Do you live with Only answer this question if the following conditions are met: Answer was 'Student' at question '2 [ROLE]' (What is your role at the University?) Choose one of the following answers Please choose only one of the following:
family alone shared flat Other
[] How many people live in your house? Only answer this question if the following conditions are met: Answer was 'Student' at question '2 [ROLE]' (What is your role at the University?) Only numbers may be entered in this field. Please write your answer here:
[] Approximately how much net ALL you have per month in your household? Only answer this question if the following conditions are met: Answer was 'Student' at question '2 [ROLE]' (What is your role at the University?) Please write your answer here:

Submit your survey.

Thank you for completing this survey.