

# **Deliverable D 9.2**

# **Dissemination Portfolio**

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## **SUMMARY**

#### Objectives

The ATLAS dissemination portfolio has been developed to facilitate the promotion of the ATLAS project and disseminate the project's objectives and findings to a variety of stakeholders and possible end-users. It is intended to help partners communicate the project and its results in a consistent and efficient manner.

#### Rationale

The ATLAS dissemination portfolio includes the ATLAS logo, branding guidelines, a public website, social media channels (Twitter, LinkedIn, Facebook), a factsheet with information about the project, PowerPoint presentations (templates and content slides for partners to use), a banner and a poster (status: October 2016). More dissemination means might be added later on in the project, if deemed relevant.

The ATLAS logo has been designed based on the elements of the application stage logo, i.e. ATLAS naming, an option with flags, Atlas Greek God, globe. Branding guidelines have been developed to ensure consistent usage and therefore recognition value.

The ATLAS website is the main tool for promoting the project and disseminating the project's objectives, work plan and results to a wide audience. New materials which will be developed by the consortium during the project's lifetime, will be made available on the website.

Social networking is part of the ATLAS communication strategy and therefore several social media channels are in use already, namely Twitter (@eu\_atlas), Facebook (@EuATLAS) and LinkedIn ("ATLAS - Deep Discoveries").

A factsheet has been developed with the aim to facilitate communication and dissemination of the ATLAS project giving information about the challenge the project is addressing, its objectives, expected results, multidisciplinary approach and consortium. Partners are encouraged to distribute the factsheet to their own networks and contacts.

PowerPoint Slide Master Templates have been developed and distributed to all partners for use in internal and external presentations on ATLAS. A PowerPoint Presentation Pack has been developed so partners can represent the ATLAS project when attending meetings in a consistent and efficient manner.

All materials described in this deliverable were developed by AquaTT (with exception of the project's website, which has been developed by the ATLAS Project Office). All text has been developed together with the coordination team and all end products were agreed upon. All dissemination material has been updated in M6 to reflect the move of the ATLAS Project Office and therefore change in coordinating institute (except the website and an on-demand poster).

#### Team involved in deliverable writing

AquaTT

# **1** Introduction

The overall objective of WP9 is to ensure effective external communication, dissemination and optimal knowledge transfer of ATLAS results and applications leading to optimal exploitation of its research outputs. All project partners are involved in dissemination and exploitation in order to foster awareness and transfer results for impact, especially in their own countries and in their own communities.

A portfolio of dissemination resources and tools was developed to facilitate promotion and widespread awareness of the project. This is intended to help partners communicate the project and its results in a consistent and efficient manner. All materials described here have been developed by AquaTT (with exception of the project's website, which has been developed by the ATLAS Project Office). All text and content have been developed together with the coordination team and all end products were agreed upon.

All dissemination material has been updated in M6 to reflect the move of the ATLAS Project Office and therefore change in coordinating institute (except the website and an on-demand poster).

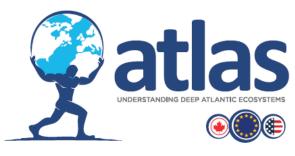
# 2 Logo and Branding

### 2.1 Logo

A specific project logo has been developed for project identity. The ATLAS logo is constructed using a combination of rounded bold lettering, harmonious colour choices, and illustration. The secondary logo is only to be used for specific branding purposes. All logo options are found in Annex 1. The logo is and will be included in all project promotional material including the factsheet, website, etc. Brand guidelines have been developed alongside the logo, elaborated upon below, and will be uploaded onto the Partner's Area of the project website.



Primary Logo - universal use



Secondary Logo - universal use

One colour versions are intended for applications that are restricted in colour, such as fax, memo etc. and any time it is not possible to use colour printing techniques.



Black Logo



White Logo

### 2.2 Branding Guidelines

The branding guidelines for ATLAS have been developed to ensure consistent usage and therefore recognition value. These branding guidelines, set out in the manual for ATLAS, offer the means by which all partners in ATLAS can achieve the prescribed standards of presentation. All partners are expected to follow these guidelines.

The branding guidelines manual contains the following sections: logo, one colour logo, correct use of the logo, incorrect use of the logo, typefaces, colour palette, and EU acknowledgment.

### 2.2.1 Logo Options

Logo options include the primary and secondary logo (see 2.1) as well as two one colour options (see 2.1).

### 2.2.2 Use of Logo

The preferred background for the ATLAS logo is white, but in some cases it is necessary to use the logo over colour. In all cases, it is important to ensure that all elements of the logo are clearly visible. Below are some examples of correct and incorrect logo use.









Correct The full colour logo is only fully visible on a light background.

Incorrect The full colour logo is not fully visible on a dark background.

**Correct** The white logo is only fully visible on a dark background.

Incorrect The black logo is not fully visible on a dark background.



Correct The black logo is fully visible on a light background.



Correct

image.



The full colour logo is

only fully visible on a light



Incorrect The full colour logo is not fully visible on a dark image.



Correct

Incorrect The white logo is only fully visible on a dark image.

The black logo is not fully visible on a dark image.

atlas





Correct The black logo is fully visible on a light image.

The white logo is not fully visible here on a light image.

Additionally, several other incorrect uses are demonstrated, for example, never recreate elements of the artwork and do not modify elements or alter colours.

X Do not distort logo



X Do not rearrange elements

×



Do not use elements alone

X Do not modify colours



× Do not add elements



X Do not modify proportion



### 2.2.3 Typefaces

Gotham is the primary ATLAS typeface for professional promotional print. This simple, modern font helps communicate ideas clearly and confidently. It is highly legible in both print and digital communications. It is available in a range of weights: from light to bold. Calibri is the secondary ATLAS typeface. This font is intended for internal use. Calibri reflects the clean look of the primary typeface and should be used whenever possible within Microsoft Office applications i.e. Word, PowerPoint, Excel etc. Calibri Regular can be used for all standard communication materials e.g. letters/faxes/reports/emails etc.

### 2.2.4 Colour Palette

A colour palette has been developed for ATLAS inspired by colours found in the logo as well as deepsea animals and habitats. The CMYK values are required when preparing materials for professional print jobs, and the RGB values are required when preparing materials for the web.

ATLAS	ATLAS
Dark Blue	Medium Blue
C 95	C 86
M 77 R 43	M 47 R 1
Y 20 G 70	Y 0 G 121
K 7 B 125	K 0 B 191
ATLAS	ATLAS
Green	Light Purple
C 41	C 24
M 0 R 164	M 33 R 197
Y 100 G 206	Y 4 G 174
K 0 B 57	K 0 B 205

### 2.2.5 EU Acknowledgment and Disclaimer

All publications or any other dissemination relating to foreground should include the EU emblem and the following statement to indicate that said foreground was generated with the assistance of financial support from the European Union:

This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 678760 (ATLAS). This output reflects only the author's view

and the European Union cannot be held responsible for any use that may be made of the information contained therein.

High-resolution versions of the EU emblem can be found here: <u>http://europa.eu/about-eu/basic-information/symbols/flag</u>.

# 3 Website

### 3.1 Purpose and Functionalities

The ATLAS website is the main tool for promoting the project and disseminating the project's objectives, work plan and results to a wide audience including all stakeholders and possible end-users.

The website will be a one-stop access online portal and will play multiple roles; a communication resource to promote the project, its objectives, and partnership; a communication resource to update interested parties on progress, results, and outcomes and a repository for public deliverables. The public project website will be visually attractive and informative and will include a link to the web-based collaborative workspace to facilitate continuous project partner communication.

A preliminary ATLAS website has been developed ahead of the project start to enable early visibility of the project and its goals. This website has been widely distributed by other media. It will be further improved through the development of a new website which is currently in planning at the University of Edinburgh (October 2016). The new ATLAS website will be hosted by the ATLAS Project Office at the new host institution (The University of Edinburgh), in M7. It will be developed following the EU's best practice guidelines for project websites and the main focus when designing the new website will be to present it to the audience in a clear and user-friendly way. A comprehensive search function will be included in the website structure and a separate workspace for project partners will be accessible through a link on the website.

To ensure successful promotion of the project, to sustain the interest of the audience and attract new users, the website's contents will be maintained, continuously updated and populated with new information throughout the project's lifetime. The continuous updating of the webpage will include the Calendar of events organised by the ATLAS consortium, as well as events where ATLAS partners are going to be represented, and any other events of interest to the partnership. The News Section will be regularly updated with news on the project as well as external news relevant to ATLAS. The Media Centre will house all dissemination products and activities including open access scientific papers, articles, press releases and the project factsheet. New materials such as public deliverables, newsletters, manual handbooks and promotional material, which will be developed by the consortium during the project's lifetime, will be made available on the website. Links to the project's social media sites will be added on the website. Visually attractive media such as videos, animations, and infographics will be increasingly used on the ATLAS website.

The ATLAS Project Office is responsible for managing the ATLAS public website and will update it on a regular basis. Any partners who have feedback on the site or wish to upload materials, news or events to the website (calendar) should contact Katherine Simpson (katherine.simpson@ed.ac.uk).

All project partners will be involved in providing new information and materials for the website and project partners will be requested to include a link to the new website on their own institution websites.

The website will remain active after the end of the project, as a valuable public source of research information on the subject and for promoting the outputs of publicly funded research in the domain beyond the project's lifetime. It is anticipated the project website will remain active for a minimum of 3 years following the end of the project.

The ATLAS website is available on www.eu-atlas.org.

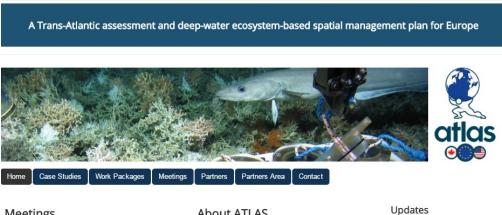
Please note: At the onset of the project, the project branding had to be designed before the style and colour theme of the website could be defined. A slight delay in finalising the website and the delivery of this deliverable were due to internal discussions about the final design of the logo and approval by the project partners. Upon agreement of the final design of the logo by the project consortium, the graphic design of the new website started.

#### 3.2 Website Structure

(Images shown below and in Annex 2 are from current ("old") website)

- Home
- **Case Studies** •
- Work Packages •
- Meetings •
- Partners
- Partner Area .
- Contact •

"Home" with image(s) and text: about ATLAS, updates and meetings.



#### Meetings

- <u>1st ATLAS General Assembly meeting</u> 13-15th June 2016, ECCI, Edinburgh
- <u>Trans-Atlantic Discussion 16th June 2016</u>, 6th June 2016, ECCI, Edinburgh





- ATLAS kick-off meeting dates The first ATLAS General Assembly meeting will take place in Edinburgh 13-15 June 2016
- ATLAS project moves forward! On Friday 6 November 2015 the European Commission announced that ATLAS had scored 14.5 out of a possible 15 marks and was moving forward towards Grant Agreement. The partners are now busy ensuring

The "Case Studies" section shows the location of the different case studies investigated in ATLAS, including the option of an interactive google map. See Annex 2.

The "Work Packages" section introduces the reader to objectives and tasks of each work packages, as well as to the work package leader.

The "Meetings" section provides an overview of past and upcoming ATLAS meetings including the respective programs.

The "Partners" section lists all ATLAS partners and the "Partners Area" allows restricted access for ATLAS partners to internal ATLAS information like presentations from past meetings and events represented by ATLAS members.

# **4** Factsheet

A full colour, 2-page A4 project factsheet has been designed and produced in M5 and updated in M6, following project branding (see Annex 3). The factsheet describes the project, its main objectives, partnership, funding and expected results, and will be used as a way to raise general awareness of the project. The factsheet is available for download from the project website and by contacting WP9 leader AquaTT. Partners are encouraged to distribute the factsheet through their networks and at relevant events. Translation of the factsheet is possible and the protocol to do so is outlined in the DEP.



#### 4.1 Infographic

An infographic illustrating the multi-disciplinary approach applied in ATLAS has been developed and will also be used as a core design graphic element throughout the project's lifetime (see above, top right, page2 of factsheet, and Annex 4).

### 5 Social Media

Social networking is part of the communication strategy and several social media channels have been set up early on in the project. The project is and will amongst others be actively disseminated through Twitter (@eu\_atlas) and Facebook (@EuATLAS) (led by the ATLAS Project Office) and LinkedIn ("ATLAS - Deep Discoveries") (led by AquaTT), where ATLAS relevant information will be communicated. For Twitter, different hashtags (#) will be created for various activities, such as research cruises "#atlasatsea" which will be communicated to the partnership.

Partners are asked to contribute to Social Media channels where possible to ensure the timely communication of interesting activities and results, and engage partners in dissemination and outreach activities involving their research.

A protocol for tweeting has been established (see ATLAS Dissemination and Exploitation Plan, D9.1). This protocol also applies for any other social media use, such as Facebook and LinkedIn. Some reference to the ATLAS project should always be included, for example, a link to the website, or reference to the other social media ("@eu\_atlas").

# 6 **PowerPoint Presentations**

### 6.1 PowerPoint Template

PowerPoint Slide Master Templates have been developed and distributed to all partners for use in presentations. These templates contain cover slide, content slides (several options), and a closing slide (with interchangeable image). See Annex 5. This ATLAS PowerPoint slide template should be used at internal and external events when presenting the ATLAS project and/or its outcomes and it is available on the Partner's Area of the project website.

### 6.2 PowerPoint Presentation Pack

A PowerPoint Presentation Pack has been developed in M4 so partners can represent the ATLAS project when attending meetings in a consistent and efficient manner. It contains three standard sets of ATLAS slides that are available introducing the key elements of the project:

- **1 Slide** A flash slide presenting the basic facts about the project "ATLAS At a Glance" (see below and Annex 6)
- **3 Slides** With 2 additional slides on the project and partnership. See Annex 6.
- **10 Slides** A more detailed presentation with further detail on the project (8 slides), including graphical slides (2) that can be modified by partners through choosing their own images and text. See Annex 6.



It is up to each partner to choose which slides are most appropriate for any given event. Partners are also encouraged to adapt the slides or add more slides to suit the target audience. Partners should respect the slide master template (background, font, layout) when building new slides to ensure a consistent project branding.

This PowerPoint Presentation Pack will be updated throughout the project's lifetime to reflect new findings; it is, therefore, a live resource for partners to communicate ATLAS and their research within the project. At 18-month intervals, the standard set of slides will be updated based on feedback from the partnership and as more results come online.

Partners have been asked to always ensure that the EU H2020 credit/disclaimer slide is present on any presentation (see below).



### 7 Banners and Posters

An ATLAS banner has been designed (M1) and updated (M5) (see Annex 7), as well as a poster presenting an overview of the project (see Annex 8). The latter will be updated on demand.

### 8 Partners Involved in the Work

This dissemination portfolio is intended to help partners communicate the project and its results in consistent and efficient manner. All materials described here have been developed by AquaTT (with exception of the project's website, which has been developed by the ATLAS Project Office). The text and content have been developed in collaboration with the ATLAS Project Office and all end products were agreed upon.

This PowerPoint Presentation Pack was developed and will be updated by AquaTT throughout the project's lifetime to reflect new findings; it is, therefore, a live resource.

Several other dissemination materials have been developed by AquaTT, e.g. banner and poster, and they have been or will be updated as needed once the coordination team has moved organisations.

The website was developed and is managed by the ATLAS Project Office, who will update it on a regular basis. Partners who wish to upload materials, news or events to the website (calendar) should contact the coordination team. Questions and queries regarding the website can be addressed to Katherine Simpson (katherine.simpson@ed.ac.uk).

The ATLAS collaborative platform, an intranet website restricted to project partners only, is also managed by the ATLAS Project Office. A link to the collaborative platform is available on the ATLAS

general website. Any questions and queries regarding the collaborative platform should be directed to Katherine Simpson (katherine.simpson@ed.ac.uk).

# **Final Page: Document Information**

EU Project N°	678760	Acronym	ATLAS
Full Title	A trans-Atlantic assessment and deep-water ecosystem-based spatial		
	management plan for Europe		
Project website	www.eu-atlas.org		

Deliverable	N°	9.2	Title	Dissemination Portfolio
Work Package	N°	9	Title	

Date of delivery	Contractual	M3	Actual	M5 (some elements
				of the deliverable
				delayed due to logo
				discussion delays)
Dissemination level	x	PU Public, fully open, e.g. web		
		CO Confidential restricted under conditions set out in Model		
		Grant Agreement		
		CI Classified, information as referred to in Commission		
		Decision 2001/844/EC		

Authors (Partner)	AquaTT			
<b>Responsible Authors</b>	Name	Dr Claudia Junge	Email	claudia@aquatt.ie

Version log			
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06.10.2016	0	Dr Claudia Junge/	N/A (first draft)
		Marieke Reuver	
12.10.2016	1	Dr Katherine Simpson	Review ATLAS Project
			manager
18.10.2016	2	Dr Claudia Junge	Last revision
	3		
	4		
	5		
	6		

### Annex 1 – Logo suite









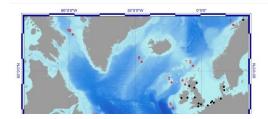
# Annex 2 – Website

#### **Case studies**

A Trans-Atlantic assessment and deep-water ecosystem-based spatial management plan for Europe



**Case Studies** 



#### Google Maps



#### Updates

- Updates
  ATLAS kick-off meeting dates The first ATLAS General Assembly meeting will take place in Edinburgh 13-15 June 2016.
  ATLAS project moves forward! On Friday 6 November 2015 the European Commission announced that ATLAS had scored 14.5 out of a possible 15 marks and was moving forward towards Grant Agreement. The partners are now busy ensuring

#### Work packages

A Trans-Atlantic assessment and deep-water ecosystem-based spatial management plan for Europe



#### Work Packages

#### WP1 Ocean Dynamics Driving Ecosystem Response [lead SAMS]

All data-gathering within ATLAS will be underpinned by robust physical oceanography and the best use of trans-Atlantic monitoring arrays. This give ATLAS a unique new capacity to monitor and understand living resources in the N Atlantic and unlock their Blue Growth potential.

#### WP2 Functional Ecosystems [lead NIOZ]

Adaptive ecosystem-based management approaches require understanding of ecosystem function, distribution and connections and how these may be altered by changes in food supply, climate and resource exploitation. ATLAS will

#### Updates

- ATLAS kick-off meeting dates The first ATLAS General Assembly meeting will take place in Edinburgh 13-15 June 2016.
   ATLAS project moves forward! On Friday 6 November 2015 the European Commission announced that ATLAS had scored 14.5 out of a possible 15 marks and was moving forward marks and was moving forward towards Grant Agreement. The

# Annex 3 – Factsheet







#### THE CHALLENGE

Changing environmental conditions and human activities have major impacts on the distribution and sustainability of living marine resources. This poses a serious challenge to the business and policy communities seeking to balance societal needs with environmental sustainability. Large-scale ocean observation is needed to improve our understanding of how deep ocean ecosystems function, their roles as reservoirs of biodiversity and genetic resources, and their health under future scenarios of climate change and human use.

#### PROJECT OBJECTIVES

ATLAS will provide essential new knowledge of deep ocean ecosystems in the North Atlantic. This ambitious project will explore the world of deep-sea habitats (200-2000 m) where the greatest gaps in our understanding lie and certain populations and ecosystems are under pressure.

- The four overarching objectives of ATLAS are to: Advance our understanding of deep Atlantic marine
- ecosystems and populations Improve our capacity to monitor, model and predict shifts in deep-water ecosystems and populations
- Transform new data, tools and understanding into effective ocean governance
- Scenario-test and develop science-led, cost-effective adaptive management strategies that stimulate Blue Growth

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Improving the preserv able exploitation of At

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TION: May 2016 - April 2020 onths)

SORTIUM: 24 partners plus one d 3rd party, from 12 countries RDINATOR: The University of burgh, Edinburgh, Scotland, UK

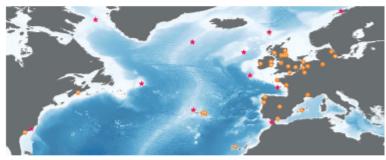


EXPECTED RESULTS The results of the project will inform and facilitate stakeholder agreement on rejusation to ensure good ecosystem management and sustainable resource exploitation. It will also contribute to the European Commission's long-term "Blue Growth" strategy to support sustainable growth in the marine and maritime sectors as a whole.



CONSORTIUM The consorthum includes 24 +1 multi-stakeholder, multidisciplinary partners from leading organisations with 12 universities, 4 national research institutes, 5 small and medium sized enterprises, and 4 government agencies across 10 European countries, the USA and Canada.





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 University College Dotbin (UCD)
 University College London (UCL)
 University of Southern Contents (UDD)
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 University of Southern Contents (UDD)
 The Arctic University of Nonway (UD)
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 (UNIV)
 AquatT USTP Lid (AquaTT)
 Selinters and Oceans Canada (SEO)

25 Fisheries and Oceane Canada (DFO)

#### ★ Case Studies 🛛 😑 Project Partners

- Case Studies Project Partime 1 The University of Echicupy (UEDIN) 2 Anhana University (AU) 3 MAR Institute do Mar (MAR) 4 Secretian Regional do Mar, Olincia e Tecnologia (DRAM) 5 Entituh Secologial Servey (MSG/NERC) 6 Gianni Consultang (CC) 1 Institut Financia de Richarcha pour USopiotation de Ia Mar (Instein) 4 Marine Scottang (MSG) 9 Universitant Biesena (Universi) 10 Iodre (coline)

- 10 Iodine (Iodine) 11 Royal Netherlands Institute for See Research (NOZ) 12 Dynamic Earth (DE)

Find out more:

Follow us: @eu\_ATLAS @EuATLAS ATLAS - Deep Discoveries

Contact us: COORDINATION & MANAGEM munagroberts@ad.ac.uk katherina.simpson@eed.ac.uk COMMUNICATION & PRESS: daudia@aquatt.ie



alling

EXPECTED IMPACTS Pioneering innovation in mode predicting, and monitoring of marine ecosystems, as well as policy implementation:

New basin-scale models
 Better predictions

22

# Annex 4 – Infographic





# **Annex 5 – Powerpoint Template**

			Presenter's or meeting's name
<b>Patlas</b>	· · · ·		
TITLE	· · · · · · · · · · · · · · · · · · ·		
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www.eu-atlas.org			
			Presenter's or
<b>Patlas</b>			Presenter's or meeting's name
<b>Patlas</b>			
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# **Annex 6 – Powerpoint Presentation Pack**

### 1 Slide

	Presenter's or meeting's name
<b>Patlas</b>	
At a Glance A Trans-Atlantic assessment and deep-	water ecosystem-based spatial
management plan for Europe Call: EU Horizon 2020: BG-2015-2 (Unlocking the potential of seas and oceans)	Focus: Providing essential new knowledge of North Atlantic ecosystems through data gathering and synthesis
Duration: May 2016 – April 2020 (48m) Consortium: 24 partners +1 linked 3rd party, from 12 countries Budget: €9.3M	Impact: Discoveries and outputs will inform and facilitate stakeholder agreement on marine policy and regulation and spur Blue Growth
Coordinator: The University of Edinburgh, Scotland (UK)	Core activities: 25+ research cruises investigating 12 case studies across the Atlantic
	Designee
www.eu-atlas.org	

#### 3 Slides

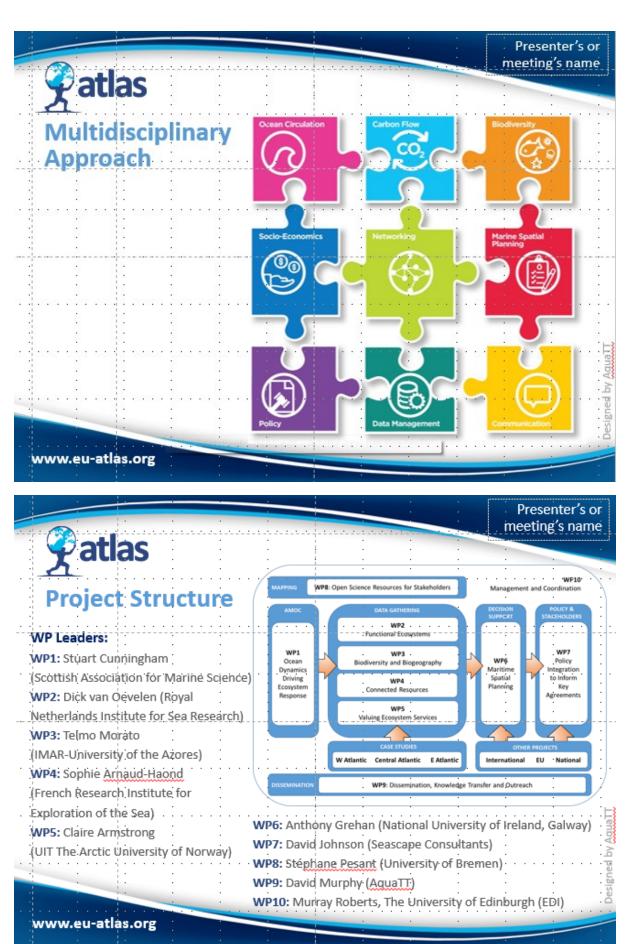
At a Glance	Presenter's or meeting's name
management plan for Europe Call: EU Horizon 2020: BG-2015-2 (Unlocking the potential of seas and oceans)	Focus: Providing essential new knowledge of North Atlantic ecosystems through data gathering and synthesis
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www.eu-atlas.org	Designe



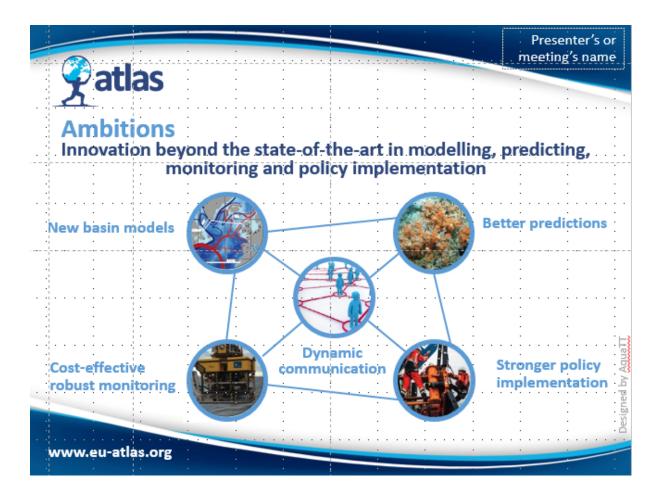
#### 10 Slides

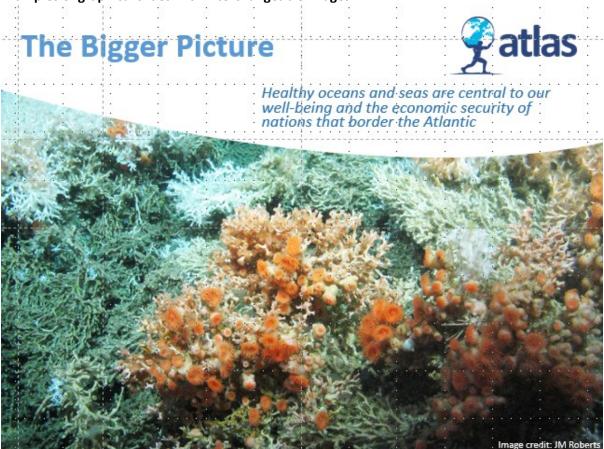
Patlas	Presenter's or meeting's name
At a Glance A Trans-Atlantic assessment and deep-	water ecosystem-based spatial
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www.eu-atlas.org	Designe



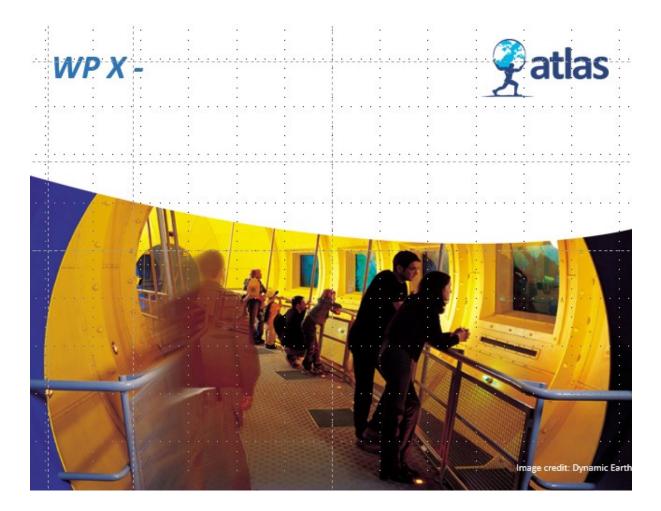








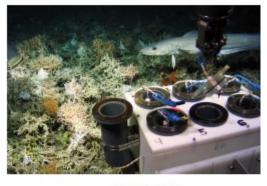
#### Examples of graphical slides with interchangeable images



## Annex 7 – Banner



A trans-Atlantic assessment and deep-water ecosystem based spatial management plan for Europe



#### Objectives

Advance understanding of deep Atlantic marine ecosystems and populations

Improve the capacity to monitor, model and predict shifts in deep-water ecosystems and populations

Transform new data, tools and understanding into robust ocean governance

Scenario-test and develop science-led, costeffective adaptive management strategies that stimulate Blue Growth

Consider an available in the second state of t

Ceu atlas



## Annex 8 - Poster

To be updated accordingly when need arises (new coordination and branding colours)

