



Deliverable 4.7 Novel Cooperation

APPLICANTS GUIDE

for Full Application

EUPHRESCO 2013

Plant Health Research Fellowship Scheme

(Final stage of the application process)

CONTENTS

1	INTRODUCTION	2
2	CALL INFORMATION	2
2.1	Terms of participation.....	2
2.2	Funders and funding mechanism	2
3	CALL SCHEDULE	4
4	ELIGIBILITY FOR FUNDING.....	4
4.1	EUPHRESCO II eligibility criteria	4
5	SUBMISSION AND EVALUATION OF PROPOSALS	4
5.1	Submission of applications.....	4
5.2	Evaluation of full proposals.....	5
	5.2.1. Process of evaluation.....	5
	5.2.2. Evaluation criteria	5
6	CALL FUNDING	5
6.1	Budgets available	5
6.2	Project duration	5
	ANNEX 1. CALL SPECIFICATION AND REQUIREMENTS.....	6
	Background	6
	Aims, Objectives and Outcomes	6
	Reporting Requirements.....	7
	Plant Health Research Fellowship Scheme Cohort.....	7
	ANNEX 2. APPLICATION FORM FOR A FULL PROPOSAL.....	8

1 INTRODUCTION

EUPHRESCO (European Phytosanitary Research Coordination) is a Coordination Action funded by the European Commission's ERA-Net Scheme under the 7th Framework programme (FP7).

EUPHRESCO aims to increase cooperation and coordination of national phytosanitary research programmes at the EU level through networking of research activities and mutual opening of national programmes to achieve three main goals:

- Develop phytosanitary (statutory plant health) research policy at the EU-wide level.
- Optimise the research provision that underpins EU quarantine plant health policy development and implementation.
- Increase the capacity of European phytosanitary science and research, in order to prevent the disappearance of EU expertise and maintain Europe's competitiveness in the global market.

EUPHRESCO now offers an exciting new opportunity for transnational research in a two-stage process:

- Stage 1 (Expressions of Interest).
- Stage 2 (invited full proposals): this document contains all the relevant information to submit to submit a full proposal.

2 CALL INFORMATION

2.1 Terms of participation

The national funding within this EUPHRESCO 2013 call is offered under the coordination of the FP7 ERA-Net EUPHRESCO, "Coordination of European Phytosanitary (quarantine/ regulated plant health) Research". Research participants are required to recognise the coordinating role of EUPHRESCO throughout the duration of funded projects until approval of the final report. Beneficiary consortia may be asked for feedback on processes in order to help refine these for future use.

Call and project timelines:

The deadline for submission of applications by email is **28 August (17.00h CET)**; see call and project schedule in Table 2.

2.2 Funders and funding mechanism

Table 1 provides a list of the individual EUPHRESCO funders participating in the funding of this call, indicating contact details of the national call contact persons from each organisation.

Proposals compete and the projects that best meets the requirements of the funders from this call can be funded. There is the potential for a transnational flow of funds.

Table 1 Contact details of EUPHRESCO funding organisations participating in this EUPHRESCO call.

Country	Funding Organisation	National Call Contact Person
UK	Department for Environment, Food and Rural Affairs (Defra)	Elspeth Steel elspeth.steel@defra.gsi.gov.uk Phone: 0044 (0) 207 238 5681
NL	Ministry of Economic Affairs (EL&I)	Eric Regouin (e.i.m.regouin@minez.nl) and Jan Schans (j.schans@minInv.nl) Phone: 0031 (0) 6101 64951

3 CALL SCHEDULE

Table 2 Overview of the expected Call schedule

Procedure	Scheduled
Stage 1	
Launch of the EUPHRESCO call for Expression of Interest	18 June 2013
Expression of Interest (electronically via email to elspeth.steel@defra.gsi.gov.uk)	Deadline: 16 July 2013 (17:00 CET)
Stage 2	
Invite full proposals	By 30 July
Full proposal submission deadline (further details will be provided at a later date)	28 August 2013 (17:00 CET)
Funds awarded to successful bidders	September 2013
Project kick off possible from	September 2013
Expected start of projects	October 2013 – start of university term

4 ELIGIBILITY FOR FUNDING

4.1 EUPHRESCO II eligibility criteria

Each full application must:

- Be written in English, using the EUPHRESCO Full Application Form which can be found at Annex 2. All sections must be completed.
- Be submitted by email and to be received by the deadline (28 August 2013, CET 17:00).
- Comply with the formal requirements of the call (as outlined in this Applicants Guide).
- Meet the technical specifications outlined in the call specification (Annex 1).

5 SUBMISSION AND EVALUATION OF PROPOSALS

5.1 Submission of applications

- Application is a two-stage process. In stage two (this stage) full applications shall be submitted according to the terms of this 'Applicants Guide'.
- Full applications must be sent by email to elspeth.steel@defra.gsi.gov.uk by 28 August 2013 (17:00 CET); hard copies and signatures will not be required.

- Where consortia applications are submitted, the consortium leader (Partner 1) is responsible for submitting the completed application on behalf of all the partners.
- Note that the funders are not obliged to fund any projects from invited full proposals.

5.2 Evaluation of full proposals

5.2.1. Process of evaluation

- Full applications will be peer reviewed and subject to evaluation by the evaluation panel consisting of the funders and invited external evaluators from the EUPHRESCO network, EPPO, the UK and the Netherlands.
- The objective of the evaluation process is to award funds to the proposals that have the best scientific merit, management process and meet the specified requirements.
- All full applications submitted shall be treated confidentially by the EUPHRESCO funders and any of their appointed reviewers.

5.2.2. Evaluation criteria

Evaluators will use the following criteria for evaluation of the full application.

- 1 Quality of the proposal
- 2 Experience and expertise of the bidders
- 3 Expected benefits and dissemination
- 4 Project management
- 5 Value for money

6 CALL FUNDING

6.1 Budgets available

There is a total provisional budget of €600,000 (Euros) for funding a range of research-related fellowships within this pilot scheme. Final budget allocations for this scheme will, amongst others, depend on national decision processes and on the quality and content of proposals.

Should additional funding be required to complete the fellowship, please provide details of how you intend to cover this need in both the fellowship description and resources section under 'summary of budget requested'.

6.2 Project duration

Projects can be of any length up to 3 years.

ANNEX 1. Call specification and requirements

Background

In the last few years, several new or previously unrecognised pests and pathogens have emerged as significant risks to Europe's agriculture, horticulture, forestry and environment. These risks have increased with globalisation in trade and travel and the resulting escalation in volume and diversity of plants and plant products entering the EU, potentially exacerbated by climate change. In comparison, resources for national plant health inspection services and their associated science programmes and research have been decreasing. An erosion of the scientific base supporting plant health was specifically highlighted in the European and Mediterranean Plant Protection Organisation (EPPO) Madeira Declaration (2004) and recently in the UK's Tree Health and Plant Biosecurity Expert Taskforce report (2013) (<https://www.gov.uk/government/policy-advisory-groups/tree-health-and-plant-biosecurity-expert-taskforce>).

To cope with increasing phytosanitary risks in a situation of decreasing public resources for plant health protection, the knowledge base for plant health needs to be reinforced and expanded. The involvement of the private sector in knowledge development and management is also essential for effective prevention and resilience towards new or previously unknown pests.

The EUPHRESCO project (www.euphresco.org) was established in 2006 to better coordinate national and EU-funded research in direct support of EU policy, inspection services and to help maintain and build phytosanitary science capability.

Aims, Objectives and Outcomes

Against this background the UK and The Netherlands are jointly funding a pilot Plant Health Research Fellowship Scheme which aims to help build phytosanitary science capability and capacity to reverse the erosion of plant health scientific expertise for their national and related European benefit.

The scheme's objectives are to:

- Develop and strengthen phytosanitary science capability in areas where knowledge and expertise are currently limited or lacking.
- Help train the next generation of plant health scientists to meet national (UK and The Netherlands) and associated European needs.
- Provide knowledge on current and emerging pests and pathogens to support plant health policy and its implementation.
- To stimulate the development of technology supporting prevention, mitigation, adaptation and resilience related to new pest and disease threats from the plant trade and production industry.
- Facilitate sharing and development of knowledge and expertise between different organisations (e.g. universities, government institutes, national and internally plant protection agencies etc) and potentially across a range of different countries through shared research activities.

Proposals must demonstrate how they will contribute to the building of scientific capability relevant to both the UK and the Netherlands and wider EU as appropriate, especially in areas where there are gaps in knowledge and skills, as well as contributing to current or potential future plant health issues or specific high-priority pest problems. Fellowships must help build science capability as well as meeting policy and science needs (policy relevant research) and the needs of stakeholders. Furthermore, applicants should clearly outline how they intend to disseminate, exploit and transfer knowledge and outputs from the research activities.

The expected outcomes include:

- Building phytosanitary science capability, especially:
 - trained scientists;
 - strengthened expertise in areas which are currently under developed, which could include more inter-disciplinary working;
 - shared knowledge and expertise between different organisations and countries;
 - Improved translation from basic research to practical usage (e.g. by linking basic and ‘down-stream’ research from universities and research institutes with more applied research in government plant health science organisations, and organisations and laboratories supporting the plant trade and plant production industries) as well as improved translation from applied research to end-users (e.g. plant health inspectors and stakeholders).
- Policy-relevant research outputs, including responsiveness to emerging problems.
- Gained experience of a range of different approaches to fellowships.

Reporting Requirements

Consortium leaders will be required to submit a short report at the end of each year highlighting the progress of the project and flagging any risks to delivery along with mitigation options to avoid them. A fuller report including how the project has contributed to the building of scientific capability and capacity will be required at the end of the project. Guidance for reporting will be provided shortly after the project funds have been awarded.

Plant Health Research Fellowship Scheme Cohort

Successful projects will join the Plant Health Research Fellowship Scheme cohort which will provide a locus for sharing approaches and findings as well as providing training and development opportunities. The cohort will aim to meet annually to update on progress and share experiences. Please include travel estimates in the resources section of the application form for one meeting in the UK and one meeting in the Netherlands.



Full Application Form

Plant Health Research Fellowship Scheme

This document was prepared for EUPHRESCO

The **EUROPEAN PHYTOSANITARY RESEARCH COORDINATION** ERA-NET funded through the ERA-NET Scheme of the 7th EU Framework Programme



This full proposal constitutes the second (final) stage of the Plant Health Research Fellowship Scheme application process.

For further information, please contact:

Dr Elspeth Steel – elspeth.steel@defra.gsi.gov.uk

Full applications for the Plant Health Research Fellowship Scheme

Project title

Main contact person (Partner 1)				
Family name		First name		
Title		Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>
Phone				
Email				
Organisation				
Street name and number				
PO Box		Post code		
City		Country		

Consortium Partners					
	Family name of main contact	First name of main contact	Email of main contact	Country	Organisation Name and address
Partner 2					
Partner 3					
...					

Fellowship Summary

Please provide a project summary, including (a) aims, (b) objectives and (c) expected outcomes. Also (d) outline the capability and knowledge gaps your proposal will address and how you intend to meet them. Max 1 page.

Indicate the project duration and the type of fellowship/s in the boxes provided.

Project Duration (months)	
Type of Fellowship proposed	

(a)

(b)

(c)

(d)

Detailed Fellowship Description

Please provide a detailed description of the work programme, split into work packages. Use the template below to set out objectives, tasks, the role of each participant and deliverables (including reports – see Applicants Guide p7). The total number of work packages should be appropriate for the project size.

Work package number	1	Start date or starting event:		
Work package title				
Participant number	1	2	3	4
Participant short name				
Objectives <ul style="list-style-type: none"> • - • - • - 				
Description of work and role of participants (broken down into tasks – if applicable) Brief Introduction - - - Task 1.1 Title: <ul style="list-style-type: none"> • - • - • - Task 1.2 Title: <ul style="list-style-type: none"> • - • - • - Task 1.3 Title: <ul style="list-style-type: none"> • - • - • - 				
Deliverables (brief description and month of delivery) D 1.1 - D 1.2 - D 1.3 - D 1.4 -				

Work package number	2	Start date or starting event:		
Work package title				
Participant number	1	2	3	4
Participant short name				
Objectives <ul style="list-style-type: none"> • - • - • - 				
Description of work and role of participants (broken down into tasks – if applicable) Brief Introduction - - - Task 2.1 Title: <ul style="list-style-type: none"> • - • - • - Task 2.2 Title: <ul style="list-style-type: none"> • - • - • - Task 2.3 Title: <ul style="list-style-type: none"> • - • - • - 				
Deliverables (brief description and month of delivery) D 2.1 - D 2.2 - D 2.3 - D 2.4 -				

Work package number	3	Start date or starting event:		
Work package title				
Participant number	1	2	3	4
Participant short name				
Objectives <ul style="list-style-type: none"> • - • - • - 				
Description of work and role of participants (broken down into tasks – if applicable) Brief Introduction - - - Task 3.1 Title: <ul style="list-style-type: none"> • - • - • - Task 3.2 Title: <ul style="list-style-type: none"> • - • - • - Task 3.3 Title: <ul style="list-style-type: none"> • - • - • - 				
Deliverables (brief description and month of delivery) D 3.1 - D 3.2 - D 3.3 - D 3.4 -				

Work package number	4	Start date or starting event:		
Work package title				
Participant number	1	2	3	4
Participant short name				
Objectives <ul style="list-style-type: none"> • - • - • - 				
Description of work and role of participants (broken down into tasks – if applicable) Brief Introduction - - - Task 4.1 Title: <ul style="list-style-type: none"> • - • - • - Task 4.2 Title: <ul style="list-style-type: none"> • - • - • - Task 4.3 Title: <ul style="list-style-type: none"> • - • - • - 				
Deliverables (brief description and month of delivery) D 4.1 - D 4.2 - D 4.3 - D 4.4 -				

Expertise, Experience and Roles

Please **briefly** describe the relevant expertise and experience that you and any partners have in the topic area, describing the roles of each partner. Max half a page per partner.

Benefits and Dissemination

Please **briefly** describe the expected benefits to the UK and Netherlands, as well as any wider benefits to the EU and Europe more generally. Please also outline your approaches to exploitation, communication and dissemination of results and outputs for identified beneficiaries and stakeholders. Max 1 page.

Project Management and Quality Assurance

Please describe **briefly** your proposed approaches to project management and highlight any key relevant quality assurance processes you will use. Max half a page.

Resources

Summary of Budget Requested (Euros)

	Organisation 1	Organisation 2	Organisation 3
Staff Costs			
Travel and Subsistence			
Consumables			
Other Costs			
Overhead – up to 7% of direct costs			
Total Costs			
Own funding contribution ^a			
Total funding requested			

(Use as many columns as necessary)

^a If applicable, see Applicants Guide p5

UK bidders

Please provide the exchange rate used:

.....

Sub-Tables

Staff Costs (Euros)

	Staff Role ^b	Staff Name	Period on project (days)	Tariff/Salary (Cost/Day)	Total staff costs to the project
Organisation 1					
Organisation 2					
Organisation 3					
Total					

^b Role: in order of prominence.

Travel and Subsistence (Euros)^c		
	Proposed journey/activity and brief justification	Cost
Organisation 1		
Organisation 2		
Organisation 3		

^c including travel to cohort meeting – see Applicants Guide p7

Consumables (Euros)		
	Consumables required and brief justification, as appropriate	Cost
Organisation 1		
Organisation 2		
Organisation 3		

Other Costs (Euros)		
	Please list any other costs including a brief justification, as appropriate	Cost
Organisation 1		
Organisation 2		
Organisation 3		

Overhead Costs (Euros)		
	Overheads – up to 7% of direct costs	Cost
Organisation 1		
Organisation 2		
Organisation 3		

Declaration

By submitting this application:

- The project applicants herewith declare that to the best of their knowledge that the research outlined in this proposal is unique in character and does not duplicate research already funded at national or regional or EU level within national or regional, international or EU calls.
- The applicants confirm that they are aware that failure to fulfil this condition will result in the withdrawal of this proposal from the application process or the withdrawal of funding from approved projects.

Submission

Deadline is 28 August 2013 at 17:00 CET. Send to elspeth.steel@defra.gsi.gov.uk. Please consult the Applicants Guide before sending this full proposal.