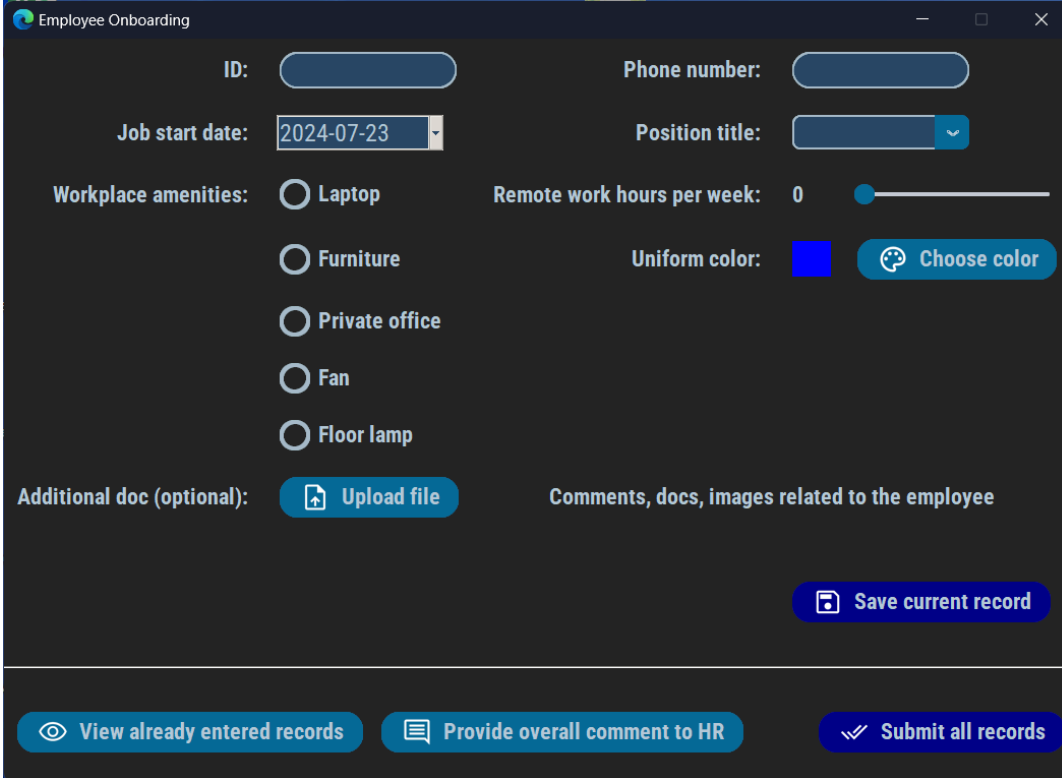


Welcome! You will be taking on the role of an HR Assistant who has just received the onboarding information for new employees. Your task is to enter and manage this information using the provided form. Please follow the instructions below carefully:

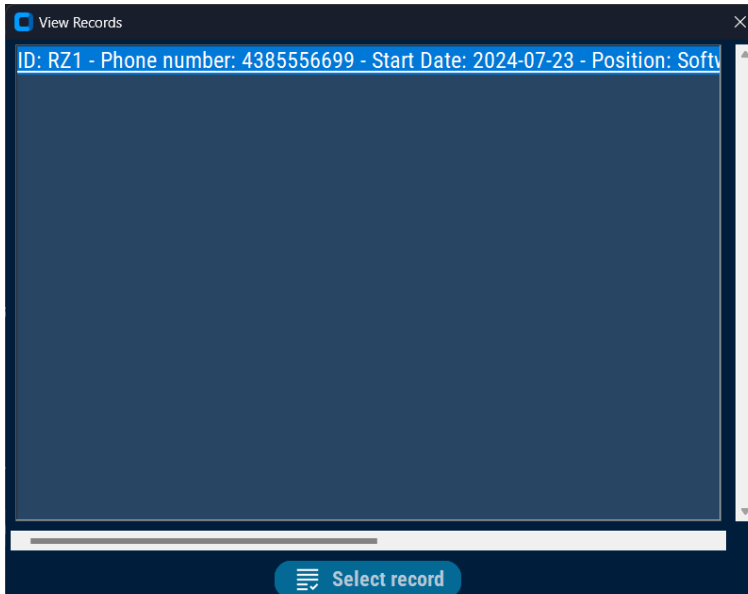
1. Access the form provided to you for submitting the information to the HR manager.



The form is titled "Employee Onboarding" and contains the following fields and controls:

- ID:** A text input field.
- Phone number:** A text input field.
- Job start date:** A date picker showing "2024-07-23".
- Position title:** A dropdown menu.
- Workplace amenities:** A group of radio buttons for "Laptop", "Furniture", "Private office", "Fan", and "Floor lamp".
- Remote work hours per week:** A slider control set to "0".
- Uniform color:** A color selection area with a blue square and a "Choose color" button.
- Additional doc (optional):** An "Upload file" button.
- Comments, docs, images related to the employee:** A text area.
- Save current record:** A button with a save icon.
- View already entered records:** A button with an eye icon.
- Provide overall comment to HR:** A button with a comment icon.
- Submit all records:** A button with a checkmark icon.

2. Enter the information for each employee and use the **Save current record** button to save each employee's record after entering the data.
3. If you need to make any changes to a saved record, use the **View already entered records** button. Select the record you wish to edit and make the necessary changes.

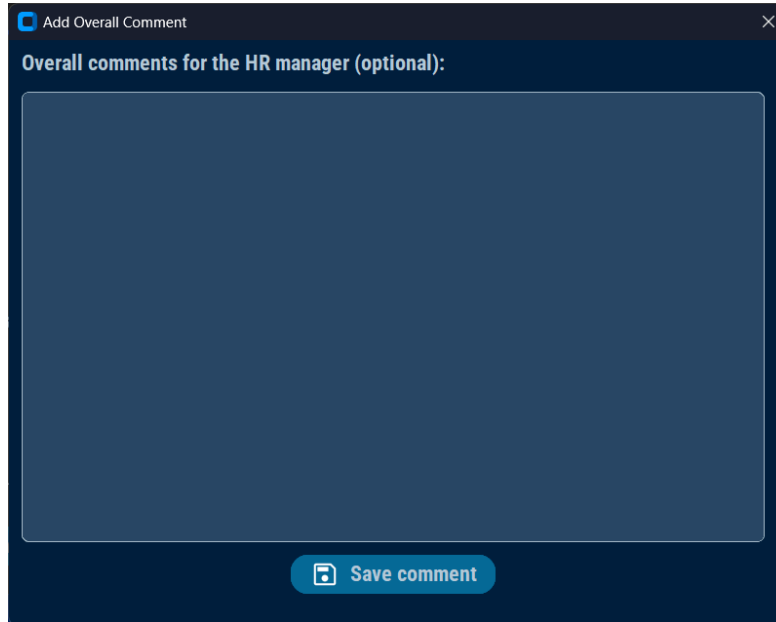


The "View Records" window displays a list of records. The first record is highlighted in blue and shows the following details:

- ID:** RZ1
- Phone number:** 4385556699
- Start Date:** 2024-07-23
- Position:** Soft

At the bottom of the window, there is a "Select record" button with a list icon.

4. You can upload any relevant document or comments alongside the information if necessary. Only the HR manager will have access to the uploaded file.
5. Additionally, you can offer comments and feedback on **all** employee data to the HR manager before the final submission by using the **Provide overall feedback to HR** button. Please note that this comment pertains to all entered data and could be considered as a final message to the HR manager, rather than feedback on individual records.

A screenshot of a web application dialog box titled "Add Overall Comment" with a close button (X) in the top right corner. The dialog has a dark blue background. Below the title bar, the text "Overall comments for the HR manager (optional):" is displayed. A large, empty, light blue rectangular area is provided for text input. At the bottom center of the dialog, there is a blue button with a white floppy disk icon and the text "Save comment".

6. If you need to take notes you can use the provided pen and paper or alternatively you can use the Notepad on the computer.
7. All functionalities are optional and depend on your judgment as an HR assistant, except for adding an ID, which is always necessary.
8. Please ensure that all records are saved, and then use the **Submit all records** button to submit the employee data.
9. Once you have completed the task, use your participant key to fill out [the exit survey](#).

Thank you very much for your participation.